

## How to download a custom Slogan / Ad for the K700 *mailstation*™ Series Postage Meters:

**Step 1:** Plug the telephone line (supplied) into the connector on the back of the meter (see the figure 1 below). Remember to use an analogue phone line (your FAX machine is usually connected to one).

Insert an analogue telephone line here:

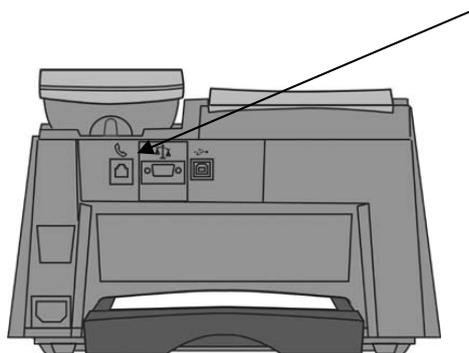


Figure 1

**Step 2:** Connect your *mailstation*™ to the Data Centre by doing the following:

1. Press “Menu” key
2. Scroll down using the ‘Review’ keys and select “Connect to Pitney Bowes?”, Then press “Enter/Yes”
3. The *mailstation*™ will connect to the data centre – various messages will be displayed on the screen whilst the connection is taking place
4. You will be advised that a download is available as “NEW SOFTWARE AVAILABLE – UPDATE?” will be displayed on the screen.
5. Press the “Enter/Yes” key to initiate the download of your new slogan.
6. Follow the prompts to complete the installation of your slogan.

If you require the “AD” to be used all of the time, it will need to be setup as a “Custom Preset” key. Please refer to the installation document titled “Digital Mailing System: Quick Installation Guide for *mailstation*™ and DM100 Series” on page 14.

