

Software Download Instructions for your DM125 Digital Mailing Machine

Before you begin:

- Make sure your meter is connected to an analog phone line, or to the internet through a LAN connection, or via the USB cord to an internet-enabled PC with PC Meter Connect[™] software,
- Do not disconnect power during the download process.
- The update will take about 25 minutes to complete and will require 2 connections to the Pitney Bowes Data Center.
- If you need assistance with this download, please call 1-800-672-6937 and follow the prompts for service.

Update Instructions Using Analog or LAN

- 1. Press the **Add Postage** key.
- 2. Select Check PBP balance (the system connects to the Pitney Bowes Data Center).
- 3. The PBP Balance screen displays. Press the **No** key at the prompt to add postage.
- 4. Select Get Update Now at the next screen. Various files are downloaded.
- 5. An Installing Update screen and an Initializing screen displays. (The initializing step may take a few minutes and appear to be unresponsive. **PLEASE DO NOT REMOVE POWER!**)
- 6. Select **Press to restart** when INSTALL SUCCESSFUL displays. Your system will return to the Home screen.
- 7. If the message *POSTAL INSPECTION REQUIRED* or *DATA UPLOAD REQUIRED* appears, select *Connect Now* and then *Continue* to proceed.
- 8. Press the **Add Postage** key.
- 9. Select Check PBP balance (the system connects to the Pitney Bowes Data Center).
- 10. The PBP Balance screen displays. Press the **No** key at the prompt to add postage.
- 11. Select Get Update Now at the next screen. Various files are downloaded.
- 12. An Installing Update screen and an Initializing screen displays. (The initializing step may take a few minutes and appear to be unresponsive. **PLEASE DO NOT REMOVE POWER!**)
- 13. INSTALL SUCCESSFUL will be displayed. Press Continue.
- 14. Your system will return to the Home screen.

Congratulations! You now have successfully downloaded the latest software! *See below for instructions on using PC Meter Connect™.



Update Instructions Using PC Meter Connect

- 1. Connect meter using the USB cable to an internet-enabled PC that is running *PC Meter Connect*[™] software and open the *PC Meter Connect*[™] application.
- 2. Select **Updates** tab, then click *Update Software*. The program will check and prompt you if a software update is needed.
- 3. When prompted, click **Continue**.
- 4. When it is finished, click **Done**.

Congratulations! You now have successfully downloaded the latest software!