

First-Class Mail®

First-Class Mail® Retail

Weight Not Over (oz.)	Single Piece				
	Postcards	Stamped Letters	Metered Letters	Flats	Parcels
1	\$0.34	\$0.49	\$0.46	\$0.98	\$2.67
2		0.70	0.67	1.19	2.67
3		0.91	0.88	1.40	2.67
3.5		1.12	1.09		
4		---		1.61	2.67
5		---		1.82	2.85
6		---		2.03	3.03
7		---		2.24	3.21
8		---		2.45	3.39
9		---		2.66	3.57
10		---		2.87	3.75
11		---		3.08	3.93
12		---		3.29	4.11
13		---		3.50	4.29

First-Class Mail® Discount

		Sort Level	Postage Rate (for 1 oz.)
1	Automation	Postcards	5-digit AADC: \$0.253 Mixed AADC: 0.266 0.274
		Letters	5-digit AADC: 0.373 Mixed AADC: 0.403 0.423
		Flats	5-digit: 0.446 3-digit ADC: 0.630 Mixed ADC: 0.670 0.750
3	Nonautomation	Postcards	0.284
		Letters	0.453
		Flats	0.798

First-Class Mail® International Retail Postcards

Destination Country	Postage Rate
Canada	\$1.15
Mexico	1.15
All Other Countries	1.15

First-Class Mail® International Retail Letters

Weight Not Over (oz.)	Price Groups			
	Canada-1	Mexico-2	3-5	6-9
1	\$1.15	\$1.15	\$1.15	\$1.15
2	1.15	1.72	2.13	1.98
3	1.61	2.29	3.12	2.81
3.5	2.08	2.86	4.11	3.64

First-Class Mail® International Retail Flats

Weight Not Over (oz.)	Price Groups			
	Canada-1	Mexico-2	3-5	6-9
1	\$2.29	\$2.29	\$2.29	\$2.29
2	2.50	2.97	3.23	3.18
3	2.71	3.64	4.16	4.06
4	2.91	4.32	5.10	4.94
5	3.12	5.00	6.04	5.83
6	3.33	5.67	6.97	6.71
7	3.54	6.35	7.91	7.60
8	3.75	7.03	8.85	8.48
12	4.79	8.48	10.72	10.31
16	5.83	9.94	12.60	12.13
20	6.87	11.40	14.47	13.95
24	7.91	12.86	16.34	15.77

For mail piece above 24 oz. consult International Mail Manual Individual Country Listings

First-Class Package International Service Retail

Weight Not Over (ounces)	Price Groups								
	1 Canada	2 Mexico	3	4	5	6	7	8	9
1- 8	\$9.50	\$11.75	\$13.75	\$13.25	\$13.50	\$13.25	\$13.25	\$13.00	13.50
12	15.50	20.75	22.75	22.25	22.50	22.25	22.25	22.00	22.50
16	15.50	20.75	22.75	22.25	22.50	22.25	22.25	22.00	22.50
20	15.50	20.75	22.75	22.25	22.50	22.25	22.25	22.00	22.50
24	15.50	20.75	22.75	22.25	22.50	22.25	22.25	22.00	22.50
28	15.50	20.75	22.75	22.25	22.50	22.25	22.25	22.00	22.50
32	15.50	20.75	22.75	22.25	22.50	22.25	22.25	22.00	22.50
36	24.50	31.75	33.75	35.25	34.50	33.25	33.25	31.00	33.50
40	24.50	31.75	33.75	35.25	34.50	33.25	33.25	31.00	33.50
44	24.50	31.75	33.75	35.25	34.50	33.25	33.25	31.00	33.50
48	24.50	31.75	33.75	35.25	34.50	33.25	33.25	31.00	33.50

For mail piece above 48 oz. consult International Mail Manual Individual Country Listings

USPS Marketing Mail™

			Sort Level	None	DNDC	DSCF
1	Automation	Letters (3.5 oz. or less)	5-digit AADC Mixed AADC	\$0.251 0.271 0.288	\$0.225 0.245 0.262	\$0.217 0.237 —
		Flats (4.0 oz. or less)	5-digit 3-digit ADC Mixed ADC	0.387 0.478 0.533 0.550	0.347 0.438 0.493 0.510	0.335 0.426 0.481 —
3	Nonautomation	Letters (4.0 oz. or less)	5-digit 3-digit AADC Mixed AADC	0.462 0.549 0.574 0.647	0.436 0.523 0.548 0.621	0.428 0.515 0.540 —
		Flats (4.0 oz. or less)	5-digit 3-digit ADC Mixed ADC	0.435 0.504 0.555 0.588	0.395 0.464 0.515 0.548	0.383 0.452 0.503 —

First-Class Mail® and USPS Marketing Mail™ Eligibility Rules for Automation and Nonautomation

1 Automation Letters

Address Quality

- Uniform address element placement encouraged
- 100% Intelligent Mail® Barcoded
- Addresses matched, using CASS/MASS-certified software every 6 months
- First-Class: Use Move Update process (e.g., Ancillary Endorsements, Address Change Service (ACS™) or National Change of Address (NCOALink™))

Presort

- Documentation generated by PAVE-certified software or printed in standardized format
- Bundling not permitted in full trays. Bundling required in mailings consisting entirely of card-size pieces and for pieces placed in less-than-full 3-digit and mixed AADC trays.

2 Automation Flats

Address Quality

- Uniform address element placement encouraged
- 100% Intelligent Mail® Barcoded or ZIP+4 barcoded
- Addresses matched, using CASS/MASS-certified software every 6 months
- First-Class: Use Move Update process (e.g., Ancillary Endorsements, Address Change Service (ACS™) or National Change of Address (NCOALink™))

Presort

- Documentation generated by PAVE-certified software or printed in standardized format

3 Nonautomation Letters and Flats

Address Quality

- Uniform address element placement encouraged
- Addresses matched annually to correct 5-digit ZIP Code
- First-Class: Use Move Update process (e.g., Ancillary Endorsements, Address Change Service (ACS™) or National Change of Address (NCOALink™))

Rates

- Nonmachinable surcharge may apply to letter-size mail pieces having an aspect ratio of less than 1.3 or more than 2.5 or any other nonmachinable characteristics

Presort

- Documentation generated by PAVE-certified software or printed in standardized format
- Bundling not permitted in full trays. Bundling required in mailings consisting entirely of card-size pieces and for pieces placed in less-than-full 3-digit and mixed AADC trays.

Machinable Letters

- Letter size pieces weighing 3.5 oz. or less, machine-printed addresses, OCR read area, barcode clear zone meeting reflectance requirements, and paper that can accept ink.

Priority Mail[®] (Retail)

USPS Tracking for Priority Mail is FREE.

Weight and Size Limits: Parcels weighing 70 lbs. or less and measuring not more than 108 inches in length plus girth combined can be shipped to any destination in the U.S. using Priority Mail.

Parcels addressed for delivery to zones 1-4 (including local) that weigh less than 20 lbs. and measure more than 84 inches in combined length and girth (but not more than 108 inches) are charged at the applicable zone rate for a 20 lbs. parcel (balloon rate).

Parcels addressed for delivery to zones 5-8 that exceed 1 cubic foot (1,728 cubic inches) are charged based on the actual weight or the dimensional weight (as calculated in Domestic Mail Manual 123.1.4), whichever is greater.

Priority Mail Marking: All packages sent by Priority Mail should be prominently marked "Priority Mail" on side containing address and all other sides.

Priority Mail Packaging: The USPS provides free packaging which can be used for any USPS mail service. If you use the USPS Priority Mail packaging you can calculate rates by weight and destination only (and avoid having to calculate dimensional or balloon rates). Visit The Postal Store™ on USPS.com to order packaging for your business.

Flat Rate Priority Services: Special flat rate packaging is available from the Postal Service. Any amount of material that can be mailed in the flat rate packaging is subject to a fixed postage rate regardless of weight.

Flat Rate Envelope	\$ 6.65
Legal Flat Rate Envelope	\$ 6.95
Padded Flat Rate Envelope	\$ 7.20
Small Flat Rate Box	\$ 7.15
Medium Flat Rate Box	\$13.60
Large Flat Rate Box	\$18.85
APO/FPO/DPO Large Flat Rate Box	\$17.35

Weight Not Over (lbs.)	Zone							
	Local 1 - 2	3	4	5	6	7	8	9
1	\$6.65	\$7.10	\$7.25	\$7.40	\$7.50	\$7.75	\$8.35	\$10.50
2	7.20	7.60	8.65	9.75	10.55	11.70	12.75	16.70
3	7.80	8.70	10.05	11.65	13.20	14.50	17.15	22.35
4	8.50	9.90	11.15	13.50	16.45	18.00	20.05	26.15
5	9.85	10.95	11.95	14.15	18.70	20.65	23.15	30.25
6	10.40	11.30	12.50	15.10	20.80	22.40	25.25	34.15
7	11.05	12.15	13.90	18.05	23.05	25.15	28.45	38.40
8	11.40	13.10	15.45	20.95	25.25	27.80	31.80	42.95
9	11.90	14.15	17.10	23.90	27.50	30.05	35.40	47.80
10	12.65	15.15	18.40	25.95	29.70	33.05	38.60	52.10
11	13.50	16.20	19.75	28.00	31.90	36.50	42.35	57.65
12	14.25	17.40	21.20	30.00	34.70	39.45	45.45	61.85
13	15.10	18.45	22.45	31.70	37.25	41.05	47.10	64.10
14	16.00	19.60	23.85	33.70	39.30	43.35	49.45	67.30
15	16.70	20.70	25.20	35.65	41.00	44.30	50.80	69.20
16	17.20	21.80	26.55	37.65	43.30	46.75	53.65	73.00
17	17.95	22.95	27.95	39.60	45.50	49.25	56.45	76.85
18	18.30	23.80	29.15	41.55	47.90	51.65	59.35	80.80
19	18.80	24.30	29.80	42.70	48.85	52.75	60.60	84.60
20	19.60	24.60	30.25	43.40	50.00	54.65	63.40	88.50
21	20.25	24.95	30.70	44.05	50.85	55.55	64.85	91.25
22	20.75	25.55	31.40	45.10	52.00	56.90	66.40	93.50
23	21.20	26.00	31.95	45.85	52.95	58.00	67.60	95.15
24	21.70	26.55	32.65	46.85	54.05	59.45	69.25	97.50
25	22.55	27.10	33.95	47.65	54.75	60.95	70.40	99.10
26	23.50	28.35	36.35	48.60	56.10	62.45	72.65	102.25
27	24.20	28.75	37.45	49.55	56.90	63.90	75.35	106.10
28	24.95	29.15	38.55	50.80	57.65	65.35	78.20	110.10
29	25.70	29.45	39.50	51.55	58.65	66.85	80.30	113.05
30	26.45	29.85	40.45	52.25	60.25	68.40	82.05	115.50
31	27.25	30.15	41.10	52.95	61.15	69.85	83.70	118.80
32	27.55	30.80	41.80	53.55	61.95	71.35	85.40	121.20
33	28.00	31.65	42.85	54.25	63.15	72.85	87.00	123.50
34	28.25	32.50	43.90	55.40	64.60	74.35	88.65	125.80
35	28.55	33.30	44.50	56.60	66.35	75.80	90.10	127.90

36	28.85	34.20	45.10	57.80	68.05	76.85	91.70	130.10
37	29.15	34.85	45.75	58.85	69.80	77.85	93.20	132.25
38	29.45	35.70	46.35	60.00	71.75	78.80	94.70	134.40
39	29.75	36.50	46.90	61.25	73.50	80.80	96.10	136.40
40	30.10	37.30	47.55	62.55	74.65	82.65	97.45	138.30
41	30.40	38.00	48.05	63.15	75.85	84.40	98.85	141.40
42	30.65	38.70	48.60	64.50	77.20	85.50	100.20	143.35
43	31.00	39.30	49.05	65.95	79.10	86.60	101.45	145.15
44	31.20	39.95	49.65	67.30	80.35	87.60	102.65	146.90
45	31.40	40.40	50.00	68.85	81.20	88.60	103.95	148.75
46	31.65	40.70	50.55	70.10	82.10	89.55	105.20	150.55
47	31.95	41.05	51.00	71.70	83.00	90.55	106.35	152.15
48	32.20	41.40	51.50	73.10	84.10	91.40	107.50	153.80
49	32.40	41.70	51.90	74.45	85.20	92.35	108.60	155.35
50	32.55	41.95	52.25	75.90	86.35	93.55	109.70	156.95
51	32.70	42.35	52.75	77.15	87.55	94.90	110.70	159.65
52	33.10	42.60	53.10	77.80	88.45	96.30	112.00	161.60
53	33.65	42.90	53.45	78.40	89.20	97.85	113.45	163.70
54	34.10	43.10	53.80	79.05	89.85	99.30	115.10	165.95
55	34.70	43.40	54.10	79.60	90.55	100.85	116.60	168.20
56	35.15	43.65	54.40	80.15	91.15	102.30	117.70	169.75
57	35.65	43.80	54.75	80.60	91.85	103.85	118.55	171.00
58	36.25	44.00	55.05	81.15	92.35	105.25	119.45	172.25
59	36.80	44.20	55.35	81.65	92.90	105.90	120.40	173.65
60	37.30	44.40	55.90	82.05	93.40	106.55	121.15	174.80
61	37.85	44.60	56.90	82.45	93.90	107.15	122.80	177.20
62	38.25	44.70	57.60	82.90	94.40	107.65	124.80	180.00
63	39.00	44.95	58.55	83.30	94.90	108.15	126.80	182.90
64	39.35	45.05	59.40	83.65	95.25	108.70	128.70	185.65
65	39.90	45.15	60.20	83.95	95.60	109.20	130.75	188.60
66	40.40	45.35	61.15	84.35	96.05	109.55	132.60	191.30
67	41.05	45.45	62.20	84.65	96.35	110.00	134.35	193.80
68	41.55	45.55	63.00	84.85	97.55	110.40	135.80	195.90
69	42.10	45.60	63.75	85.05	98.75	110.70	137.25	197.95
70	42.55	45.70	64.80	85.35	99.95	111.10	138.75	200.10
Balloon	19.60	24.60	30.25					

Priority Mail Express™ (Retail)

For time-sensitive mail, Priority Mail Express offers high speed, guaranteed, reliable service.

Weight and Size Limits: Parcels weighing 70 lbs. or less and measuring not more than 108 inches in length plus girth combined can be shipped to any destination in the U.S. using Priority Mail Express.

Sunday and Holiday Delivery: Add \$12.50 to the rate shown in the chart below.

Flat Rate Priority Mail Express Service: A special flat-rate Priority Mail Express envelopes are available from the Postal Service. Any amount of material that can fit in the flat rate envelope may be mailed to any U.S. destination:

Weight Not Over (lbs.)	Zone							
	Local 1 - 2	3	4	5	6	7	8	9
Flat Rate Envelope	\$23.75	\$23.75	\$23.75	\$23.75	\$23.75	\$23.75	\$23.75	\$23.75
Legal Flat Rate Envelope	23.95	23.95	23.95	23.95	23.95	23.95	23.95	23.95
Padded Flat Rate Envelope	24.45	24.45	24.45	24.45	24.45	24.45	24.45	24.45
0.5	\$23.75	\$23.75	\$24.55	\$26.65	\$28.50	\$30.25	\$32.30	\$39.40
1	23.75	24.80	29.85	33.45	34.60	36.75	37.90	46.20
2	23.75	26.45	32.55	36.45	37.95	40.15	41.55	50.70
3	23.85	27.80	36.75	42.95	44.80	47.45	48.80	59.50
4	23.85	29.65	39.20	48.60	50.50	53.45	54.90	67.00
5	24.95	33.30	41.80	52.00	56.75	59.45	61.05	74.45

For weights above 5 lbs. refer to Domestic Mail Manual of the Mailing Standards of the United States Postal Service.

Retail Ground (Retail)

Weight and Size Limits: Parcels weighing 70 lbs. or less and measuring not more than 130 inches in length plus girth combined can be shipped to any destination in the U.S using Retail Ground-Retail. For parcels more than 108 inches but not more than 130 inches, apply oversized rate regardless of weight.

Prices in Zones 1 - 4, up to 70 lbs, are only for the mailing of hazardous materials, live animals, or other items required to be shipped by ground/surface transportation.

Weight Not Over (lbs.)	Zone						
	1 - 2	3	4	5	6	7	8 - 9
1	\$6.65	\$7.10	\$7.25	\$7.37	\$7.49	\$7.67	\$8.17
2	7.20	7.60	8.65	9.32	10.03	11.14	12.21
3	7.80	8.70	10.05	11.14	12.29	13.75	16.06
4	8.50	9.90	11.15	11.86	13.97	16.40	18.98
5	9.85	10.95	11.95	12.89	15.74	19.00	21.99
6	10.40	11.30	12.50	14.22	17.50	20.88	24.19
7	11.05	12.15	13.90	15.75	19.31	23.50	26.99
8	11.40	13.10	15.45	18.31	21.22	25.54	30.24
9	11.90	14.15	17.10	20.88	22.70	27.72	33.78
10	12.65	15.15	18.40	22.32	24.44	29.79	35.81
11	13.50	16.20	19.75	24.04	26.21	32.87	39.28
12	14.25	17.40	21.20	25.79	28.54	35.55	42.19
13	15.10	18.45	22.45	27.28	30.61	36.20	42.89
14	16.00	19.60	23.85	28.96	32.37	38.32	45.05
15	16.70	20.70	25.20	30.68	33.70	39.12	46.27
16	17.20	21.80	26.55	32.37	35.67	41.25	48.89
17	17.95	22.95	27.95	34.08	37.44	43.48	51.43
18	18.30	23.80	29.15	35.73	39.43	45.57	54.04
19	18.80	24.30	29.80	36.70	40.19	46.56	55.16
20	19.60	24.60	30.25	37.35	41.18	48.25	57.74
21	20.25	24.95	30.70	37.87	41.85	49.02	59.05
22	20.75	25.55	31.40	38.76	42.79	50.20	60.47
23	21.20	26.00	31.95	39.44	43.58	51.20	61.58
24	21.70	26.55	32.65	40.28	44.46	52.46	63.09
25	22.55	27.10	33.95	41.39	45.07	53.79	64.13
26	23.50	28.35	36.35	42.25	46.17	55.12	66.18
27	24.20	28.75	37.45	44.44	46.80	56.43	68.62
28	24.95	29.15	38.55	45.57	47.49	57.70	71.24
29	25.70	29.45	39.50	46.20	48.29	59.03	73.11
30	26.45	29.85	40.45	46.86	49.60	60.38	74.71
31	27.25	30.15	41.10	47.49	50.31	61.65	76.26
32	27.55	30.80	41.80	48.06	50.94	62.97	77.75
33	28.00	31.65	42.85	48.66	52.39	64.34	79.21
34	28.25	32.50	43.90	49.66	53.68	65.66	80.76
35	28.55	33.30	44.50	50.72	54.83	66.93	82.07
36	28.85	34.20	45.10	51.90	56.05	67.85	83.46
37	29.15	34.85	45.75	52.81	57.42	68.75	84.87
38	29.45	35.70	46.35	53.83	59.04	69.55	86.24
39	29.75	36.50	46.90	54.93	60.47	71.33	87.50
40	30.10	37.30	47.55	56.13	61.47	72.96	88.72
41	30.40	38.00	48.05	56.63	62.44	74.51	90.04
42	30.65	38.70	48.60	57.83	63.54	75.46	91.26
43	31.00	39.30	49.05	59.12	65.10	76.42	92.38
44	31.20	39.95	49.65	60.33	66.12	77.38	93.50
45	31.40	40.40	50.00	61.77	67.93	78.23	94.67
46	31.65	40.70	50.55	62.87	68.65	79.06	95.79
47	31.95	41.05	51.00	64.31	69.40	79.92	96.83
48	32.20	41.40	51.50	65.60	70.29	80.70	97.91
49	32.40	41.70	51.90	66.79	71.17	81.50	98.89
50	32.55	41.95	52.25	68.10	72.18	82.60	99.93
51	32.70	42.35	52.75	69.21	73.19	83.78	100.81
52	33.10	42.60	53.10	69.79	73.90	85.01	101.99
53	33.65	42.90	53.45	70.35	74.48	86.41	103.35
54	34.10	43.10	53.80	70.90	75.04	87.70	104.80
55	34.70	43.40	54.10	71.41	75.59	88.99	106.15
56	35.15	43.65	54.40	71.86	76.10	90.27	107.18
57	35.65	43.80	54.75	72.29	76.64	91.69	107.99
58	36.25	44.00	55.05	72.81	77.08	92.91	108.78
59	36.80	44.20	55.35	73.21	77.60	93.51	109.62
60	37.30	44.40	55.90	73.58	77.96	94.05	110.33
61	37.85	44.60	56.90	73.96	78.40	94.61	111.89
62	38.25	44.70	57.60	74.36	78.76	95.05	113.65
63	39.00	44.95	58.55	74.73	79.19	95.51	115.43
64	39.35	45.05	59.40	75.06	79.50	95.95	117.22
65	39.90	45.15	60.20	75.28	79.73	96.41	119.04
66	40.40	45.35	61.15	75.65	80.13	96.74	120.79
67	41.05	45.45	62.20	75.93	80.38	97.08	122.37
68	41.55	45.55	63.00	76.12	81.39	97.45	123.70
69	42.10	45.60	63.75	76.31	82.37	97.73	124.95
70	42.55	45.70	64.80	76.53	83.34	98.11	126.36
Balloon	19.60	24.60	30.25	37.35	41.18	48.25	57.74
Oversized	66.51	71.73	91.72	108.00	126.75	145.50	174.52

Extra Services (Fees in addition to postage)

Pickup Service

Package pickup right from your home or office

For Priority Mail Express, Priority Mail, and Parcel Post: Per Pickup on Demand or Custom Designed delivery stop \$22.00

USPS Carrier Pickup™ is free when you send at least one Priority Mail Express, Priority Mail or International Mail Service. Visit USPS.com to schedule a pickup or speak to your postal carrier.

Special Handling

When you send unusual mail and packages that require extra care

Fragile.....\$10.25

Must be marked "Special Handling."

Registered Mail™

When you're sending valuable or irreplaceable items through the mail

Declared Value for Articles Covered by Postal Insurance

\$0.00	\$11.70
\$0.01 to \$100.00	\$12.50
\$100.01 to \$500.00	\$14.55
\$500.01 to \$1,000.00	\$16.10

For higher values and additional information, consult local Postmaster.

Certified Mail™

Receive a date stamped receipt

Fee, per item, in addition to postage and other fees	\$3.35
Restricted Delivery	\$8.30
Adult Signature Required	\$8.30
Adult Signature Restricted Delivery	\$8.30

Certificate of Mailing

When you need to verify that you mailed a letter or package

Individual Pieces	Fee
Basic and Duplicate Copy	\$1.35
Firm Book Mailing	0.39
Bulk Quantities	
For first 1,000 pieces (or fraction thereof)	\$7.95
Each additional 1,000 pieces (or fraction thereof)	0.99
Duplicate Copy	1.35

USPS Tracking

Track mail via the web

Signature Confirmation™

Track mail via the web

Service	Fee	Service	Fee
Priority Mail		First-Class Mail (parcels only)	
Retail	\$0.00	Retail	\$2.90
Electronic	0.00	Electronic	2.45
Package Services		First-Class Package Services	
Retail	\$0.00	Retail	\$2.90
Electronic	0.00	Electronic	2.45
USPS Marketing Mail™		Parcel Select	
Electronic	\$0.37	Electronic	2.45
Select Parcel		Priority Mail	
Electronic	\$0.00	Retail	\$2.90
		Electronic	2.45
		USPS Retail Ground	
		Retail	\$2.90
		Electronic	2.45
		Signature Confirmation	
		Restricted Delivery	
		Retail	7.85
		Electronic	7.40

Return Receipt (in conjunction with another service)

Provides proof of delivery

Service (Requested at time of mailing)	Fee
Retail	\$2.75
Electronic	1.45

Insurance

Protects your mail against loss or damage

Merchandise Coverage	Fee
\$0.01 to \$50	\$2.10
50.01 to 100	2.65
100.01 to 200	3.35
200.01 to 300	4.40
300.01 to 400	5.55
400.01 to 500	6.70
500.01 to 600	9.15
Per each additional \$100 or fraction thereof	1.25
Insurance Restricted Delivery	4.95

¹ Up to \$50.00 of General Insurance coverage is included at no additional cost in the price of Priority Mail pieces that bear an Intelligent Mail package barcode or retail tracking barcode. This does not apply to Priority Mail pieces sent using Merchandise Return Service, Priority Mail Open and Distribute, or Premium Forwarding Service.

² Up to \$100.00 of General Insurance coverage is included at no additional cost in the price of Priority Mail pieces that bear an Intelligent Mail package barcode and for which the mailer pays Commercial Plus prices or uses ePostage, Electronic Verification System, Hardcopy Manifest, or an approved Manifest Mailing System. This does not apply to Priority Mail pieces sent using Merchandise Return Service, Priority Mail Open and Distribute, or Premium Forwarding Service.

Address Correction

Advises USPS to provide updated and/or corrected address information

Per manual notice issued	\$0.58
Per electronic notice (or manual notice for electronic option customers) issued:	
First-Class Mail	0.12
Other than First-Class Mail	0.31
Per automated notice issued:	
First-Class Mail letters (first two notices)	0.06
First-Class Mail letters (per additional notice)	0.13
USPS Marketing Mail™ (first two notices)	0.09
USPS Marketing Mail™ (per additional notice)	0.26

Supplies and Support

PB Supply Line™

For supplies and products to support your Mailstream (ink & toner, envelopes, mailing/shipping supplies & accessories) call:

PB Supply Line™ at 1-800-522-0020
or visit us online @ www.pb.com/supplies.

To order additional copies of this chart, please reference item code **62A-7**.

How to help the Postal Service help you

- 1. First, address yourself to addressing.** To assure speedy delivery, always use ZIP™ Codes and make sure the address is legible, correct and complete, including street and number. Remember to use your ZIP™ Code on the return address, too, so undeliverable mail can be returned to you promptly. Note that sharp, clear addressing is a must for mail that's "read" by optical scanners.
- 2. Watch your weight.** A truly accurate mailing scale is essential for all mailers – large and small. Otherwise, you run the risk of under-payment of postage – resulting in delayed mail and the irritation of important customers who may have to pay for "Postage Due." And of course, overpayment costs you money. So it pays to be precise.
- 3. Mail early and often.** Since most post offices receive 75% of their mail in an end-of-day-avalanche, you can give your mail and the post office a big break by mailing at intervals during the day... 10, 12, and 3 o'clock, for example. By avoiding the 5 o'clock rush, your out-of-town mail can often catch earlier transportation... frequently saving you a day or more in delivery time.

Information in this document about the 2017 USPS Rate Change is believed to be accurate, but may contain inaccuracies or typographical errors. Information may be changed or updated from time to time without notice.

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