pitney bowes

SendTech Solutions
Visitor Management & Tracking

LobbyTrac™ Visitor Management

The easy way to securely manage your visitors.

pitney bowes

Welcome

Touch the screen to register
or scan the QR code for contactles sign in.

To sign out, scan your printed label
or sign out by phone.

The all-in-one, self-service visitor and contractor management solution.

LobbyTrac™ provides:

a seamless solution for managing visitor, contractor and employee traffic. Its intuitive, step-by-step instructions simplify the sign-in/sign-out process by capturing and storing all the pertinent information to a secure, cloud-based database. This enables real-time reporting and greatly enhances existing security processes.

Traceability

Compliance

Contactless check-in

Simple and intuitive

With a user-friendly touchscreen monitor, LobbyTrac captures vital visitor information. Plus, the address book feature provides a predictive-like key stroke experience that allows visitors to check in without staff involvement. The device comes with everything you need for superior visitor and contractor management.

① Increase traceability

In the current environment, it's key for businesses to be able to track visitors and contractors who have been onsite. LobbyTrac lets you create customised questions to collect key health information.

② Contactless registration

LobbyTrac enables contactless sign-in. Visitors can pre-regiser online, complete a health and safety induction and then receive a barcode to access your site. This means staff members don't need to physically check in visitors or contractors when they arrive.

③ Customise your user-experience

Enhance your corporate image by customising the welcome screen of your LobbyTrac with graphics, messaging and more. In addition, the system lets you print brand labels for added security.

④ Easily manage facility entry points and offer a smooth visitor experience.

Like a virtual assistant the self-serve interactive terminal can ensure better use of time and resources by allowing visitors to officially notify their arrival. Once they have registered, relevant staff will receive a notification of their arrival via email or SMS.

⑤ The small footprint fits in any space.

With a sleek and modern design, LobbyTrac takes minimal space for installation. Set it up as an automatic, self-service office reception in your facility or to assist your lobby personnel.

⑥ Strengthen duty of care and enable precise control over facilities.

Ensuring that only authorised persons enter buildings or workplaces is vital to occupant safety and protection of organisational assets. LobbyTrac supports existing security controls to ensuring compliance with legal and procedural obligations.

In case of emergency a real-time report can be produced on the spot or remotely to inform facility managers of who is on site and how to contact them.

LobbyTrac provides a secure and safe way to manage visitors, contractors and staff, making it ideal for organisations like:

- Schools and daycare facilities
- Colleges and tertiary institutions
- Government agencies
- Correctional facilities
- Aged care homes
- Corporations
- Hospitals and healthcare facilities
- Real estate management
- Event management.
- Facility management

Select the subscription level that fits your organisation.

Primary

- ✓ Unlimited visitor registrations
- ✓ VR service support
- ✓ Offline usablilty
- ✓ Emergency printouts
- ✓ Online emergency data
- ✓ Online dashboard and reports
- ✓ Visitor labels printing
- ✓ Barcode sign out
- ✓ Screens and settings customisation
- ✓ Visitor health and safety info

Essential

- ✓ As per **Primary, plus:**
- ✓ Email and SMS* notifications
- ✓ Re-usable labels sign in
- ✓ Permanent ID sign in
- ✓ Up to two workflows

Premium

- ✓ As per **Essential, plus:**
- ✓ Contractor health and safety info
- ✓ Active Directory integration
- ✓ Electronic reception bell
- ✓ Appointment pre-registration
- ✓ Three additional workflows (five total)

Enterprise

- ✓ As per **Premium, plus:**
- ✓ Send online inductions
- ✓ Keep track of site requirements
- ✓ Manage expiry dates
- ✓ Instant notification of non-compliance
- ✓ Monitor contractor hours
- ✓ Maintain company compliance details
- ✓ Issue and track items

*SMS notification will incur extra charges per SMS.

LobbyTrac™ is available in two sizes.

LobbyTrac Kiosk
- Integrated camera
- 12.3" touchscreen
- Self-cutting badge printer
- Barcode scanner
- Wi-Fi or Ethernet connectivity
- Windows 10 (64bit)
- Pivoting screen
- Inbuilt waste bin
- Customised user logo on the unit

LobbyTrac Flex
- Integrated camera
- 12.3" touchscreen
- Self-cutting badge printer
- Barcode scanner
- Wi-Fi or Ethernet connectivity
- Windows 10 (64bit)
- Pivoting screen

pitney bowes

Australia
Level 1, 68 Waterloo Road
Macquarie Park NSW 2113
13 23 63
pitneybowes.com/au

New Zealand
Building B, Unit 1 & 4
72 Apollo Drive
Rosedale
Auckland 0632
0800 748 639
pitneybowes.com/nz

For more information, call or visit us online.

21SENDTECH04765_ANZ