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Shipping & Mailing  
Inserting

D1200™ OfficeRight inserting system

# No more hand stuffing – ever.



## Engage customers, collect payments and promote your business, while saving time every step of the way.

### **Simplify the mail.**

Mail preparation sounds easy. Fold, insert, seal, repeat. But when you prepare mail by hand, repeating these steps over and over, you actually spend a lot of time and money.

The DI200™ OfficeRight Inserting System automates how you create customer communications. This compact, entry-level system makes it easy to produce everyday mail. It works up to six times faster than hand stuffing. You can start saving today even if you don't send out large volumes of mail.

### **It pays to eliminate hand stuffing.**

- 1. Get your mail out faster.** You're free to focus on growing your business.
- 2. Communicate with customers more often.** Win more sales with promotional inserts and timely special offers.
- 3. Use your staff more effectively.** Turn their attention to other priorities.
- 4. Improve cash flow.** When bills get mailed sooner, you get paid faster.
- 5. Enhance your business image.** Professional-looking mailings help your company stand out from the competition.

With the DI200 Inserting System, anyone in your office can produce a crisp, professional-looking mailer each and every time. No special training is required. Setup is fast and easy. Simply follow the step-by-step instructions on the control panel. Load your materials and press Start. Your mail will be ready in minutes.

### **Fast, flexible and easy to use.**

- Free up staff for more demanding tasks
- Process up to 15 pieces per minute
- Add materials to the tray and push a button – it's easy

### Easily configure each mailing.

- Simple single-sheet mailings
- Multi-part mailings (up to 3 sheets plus insert)
- Fold/insert or fold-only mode
- Two fold types:
  - C fold for 216mm x 280mm sheets
  - Double parallel fold for 216mm x 356mm sheets

### Quiet and Compact.

Place it anywhere. The DI200 fits right on the desktop, and is lightweight and portable.

No training is necessary; everything is at your fingertips



### Specifications

Physical dimensions (mm)	L 440 x D 530 H 365mm without optional sheet feeder H 440mm with optional sheet feeder
Weight	17kg without optional sheet feeder 27kg with optional sheet feeder
Insert feeder capacity	Up to 60, 90gsm Business Ready Envelopes or letter folded documents
Electrical	240V, 50Hz, 1A
Speed	Up to 900 pieces per hour
Insert/Fold Settings	Programmable for Fold/Insert or Fold Only modes
Sealer	The machine can seal up to a maximum of 1,000 envelopes between refills
Stacker	Stacker capacity is up to 60 filled envelopes, depending on contents

### Material formats

Envelopes	Size: DLX Envelope Width: 235mm Depth: 110-120mm Weight: 90gsm
Envelope feeder capacity	Up to 60 envelopes of 90gsm
Sheets	Size: A4 – 210mm x 297mm Weight: 75gsm to 90gsm
Sheet feeder capacity:	Up to 80 sheets of 80gsm
Inserts	Width Min: 127mm Max: 225mm Depth Min: 86mm Max: 114mm
Weight	Folded 70gsm to 90gsm Unfolded 70gsm to 200gsm