



# Model 306 Letter opener

## High volume, high speed envelope opening and sorting for all types of mail

The Model 306 is an advanced upgrade to the world's fastest, most robust, and most efficient envelope opener.

Combining the latest in mail opening technology with refined ergonomics, the Model 306 sets a new standard for high volume mail processing. The improved milling cutter removes chips as small as 0.25mm from the envelope edge for safe and secure extraction. The new operator control software allows for more flexibility and easier job setup. With breakthrough speeds up to 40,000 envelopes per hour, the Model 306 can reliably open envelopes with milling technology more efficiently than ever.

## Enhanced envelope opener with sorting capabilities

### High-speed opening

Operates at up to 40,000 envelopes per hour

### Three mail tray supports

Permits optimised work flow and improved ergonomics

### Operator controlled software interface

- Provides numerous job settings
- Supports multiple operators and languages with password protection
- Presents an easy-to-read backlit LCD display

### Automatic jam detection

Reduces damage while making jam clearing easier

### Automatic chaff collection

Provides a clean workspace, jam prevention and reduced static buildup

### Milling cutter

Offers eight cut-depths plus "No-Cut" position and minimises risk of damage to mailpiece contents

## Model 306 optional feature

To add additional productivity and create more value from your Model 306 a number of optional features are available that enhance downstream processes and provide an audit trail for your opened mail.

### Sorting

The sorting options make the 306 a perfect fit for applications that require content verification, either before or after extraction, such as claims or remittance processing.

Envelopes can be sorted and output to two locations based on programmable criteria such as thickness, length and height. For example distinguishing between DL and C5 envelopes. The envelope sorter option is available with either an output bin that holds between 20 to 30 items or with a 90° Conveyor that can hold in excess of 200 envelopes. A sort wizard is available with an easy to use operator interface for job set up.

### Batching

With the Batching option, opened envelopes are grouped into pre-selected lot sizes of between 20 and 200 to match the handling requirements of the downstream extraction process. A Batch counter, counts down to the preset number and either stops or pauses the machine.

### High-speed inkjet printer

A high speed inkjet printer option is available to provide an audit trail for inbound mail. Up to 4 lines of print may be printed including time, date, job ID and operator ID variables. In addition pre defined text such as "Confidential", "Accounts Receivable", "Accounting" can be printed on the envelope. The print head is adjustable with 9 settings, permitting text up to 1/2" or 12.7mm in height to be printed on the correct part of the envelope.

### Reports printer

The optional report printer produces a variety of statistics reports for monitoring machine and operator performance.

Refined milling cutter with eight cut-depth positions

Three available mail tray holders for optimised operator convenience

Reduced noise

New hi-speed HP inkjet printer (optional) – provides date coding, sequential numbering, messaging and ID tag bar coding

Stats printer (optional)

Full-featured operator interface and controls

Improved feeder with speeds up to 40,000 per hour

Additional statistics reports for monitoring performance

## Specifications

Length	1,143mm
Depth	533mm
Height	1,473mm
Weight	110kg
Power	230 VAC, 50Hz, 5.5 amps
BTU	4317 BTU/h (230 VAC)
Speed	Up to 40,000 per hour
Envelopes sizes and types	Lengths up to 343mm
Thickness	Up to 13mm
Depth of cut	From 0.3mm from envelope edge up to 3.2mm in depth
Feeder hopper capacity	Up to 400 envelopes
Stand and waste bin	Included



Pitney Bowes  
Level 1, 68 Waterloo Road  
Macquarie Park NSW 2113  
T: 13 23 63  
E: contactus.au@pb.com

[www.pitneybowes.com/au](http://www.pitneybowes.com/au)



Pitney Bowes, a global technology company, provides shipping & mailing solutions, data management software, and location intelligence offerings, powering billions of physical and digital transactions in the connected and borderless world of commerce.

Helping clients achieve their greatest commerce potential are Pitney Bowes' 16,000+ passionate employees around the world, our relentless pursuit of innovation with over 2,300 active patents, and our focus on clients, who are at the center of all that we do - from small businesses to 90% of the Fortune 500.



Pitney Bowes certifies that the Model 306 complies with the requirements of the Low Voltage Directive 73/23/EEC and the EMC Directive 89/336/EEC.