Downloading Instructions
Australia Post Rate Change – 5 October 2015

Please allow approximately 15 minutes for this update procedure.

Firstly check that your analogue phone line is connected to the system or if you have LAN connectivity ensure the meter is connected to your Network. (Not applicable to Connect+™ Series Postage Meter which uses web-based connection).

Next, identify the instructions below that relate to your Pitney Bowes Meter.

DM100 Postage Meter

1. Press the ***ADD POSTAGE*** key
2. Press the ***CHECK PBP*** *BALANCE* key
3. The meter will automatically dial, and after a brief pause, display the PBP balance
4. Press the red *NO* key to not add postage and an ***UPDATE AVAILABLE*** screen will appear
5. Select ***GET UPDATE NOW*** and a download will commence
6. On completion, a ***SOFTWARE DOWNLOAD COMPLETE*** message will be displayed. Select the ***CONTINUE*** button

DM UIC Postage Meter

1. Press the **FUNDS** key
2. Select ***POSTAGE BY PHONE BALANCE***
3. Meter dials out and the PBP Balance is displayed
4. Press **DONE**
5. Meter will indicate UPDATE AVAILABLE
6. Select **PERFORM UPDATE NOW**
7. When complete, **FOLLOW THE PROMPT** until you return to the main screen

DM300/400/450 Postage Meter

1. Press the ***REFILL*** *key*
2. Press the ***CHECK PBP BALANCE*** key
3. The meter will automatically dial, and after a brief pause, display the PBP Balance
4. Press continue and meter will display either **DOWNLOAD NOW** or **SKIP, RETURN HOME**
5. Select ***DOWNLOAD NOW***. On completion, you will be notified to select ***RETURN HOME*** to return to the home screen

It's that easy

Need assistance?

Call customer support on 13 23 63

Connect+™ Series Postage Meter

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1. Select the ***FUNDS APP*** on the Home screen
2. Press **GET BALANCE** – once completed select **CONTINUE**
3. On Home screen select **RATES AND UPDATES APP**
4. *IF THERE ARE NO UPDATES*, you are notified that your system is up to date. Select *OK*, then select *DONE* to return to the Home screen to resume operations
5. *ALTERNATIVELY,* ***IF UPDATES ARE AVAILABLE,*** the system begins the download and displays the amount of time required to complete it. Once the download is complete you are prompted to *INSTALL UPDATES*. You can either:

- ***INSTALL NOW,*** *OR*
- *AUTO INSTALL* at next sleep or shutdown. (The system may need to restart to complete the installation)

FOLLOW THE PROMPTS to complete the update installation and you're done