

**AMENDMENT TO  
PITNEY BOWES TERMS AND CONDITIONS**

The Pitney Bowes Terms and Conditions are amended as follows:

1. Section G-17 of the Terms and Conditions - General shall be amended to read in full as follows:

We may at any time change any term of these terms and conditions (to the extent required or allowed by law) by giving you at least 30 days' prior written notice of such change. You hereby consent to the delivery of any such notice by mail at the address that is then on file with us or electronically to your email address that is then on file with us. If you choose not to accept these revised terms, you must so notify us within 30 days after your receipt of the notice of such change. Upon our receipt of your notice rejecting such change, we may elect to either revert back to the original terms and conditions without giving effect to such change or effect such change to these terms and conditions. If we elect to effect such change to these terms and conditions, we will give you notice to such effect whereupon you may return the Equipment in accordance with the stated return policy stated herein, if applicable. Continued use of the Equipment will be deemed acceptance of such change. **YOU ACKNOWLEDGE AND AGREE THAT CLERICAL ERRORS WILL NOT AFFECT THE VALIDITY OF THIS CONTRACT AND YOU AUTHORIZE US TO CORRECT ANY SUCH ERRORS, INCLUDING BY INSERTING OR CORRECTING INFORMATION IN YOUR LEGAL NAME, OR INSERTING OR CORRECTING SERIAL NUMBERS OR ANY OTHER INFORMATION DESCRIBING THE EQUIPMENT, PROVIDED THAT A COPY OF SUCH CHANGES IS PROVIDED TO YOU. EXCEPT AS OTHERWISE SPECIFIED HEREINABOVE, THIS CONTRACT MAY NOT BE AMENDED OR SUPPLEMENTED EXCEPT BY A WRITTEN AGREEMENT SIGNED BY THE PARTIES, AND NO PROVISIONS CAN BE WAIVED EXCEPT BY OUR WRITTEN CONSENT.**

2. The last two sentences of Section ER-2 of the Rider entitled "Terms Applicable to Equipment Rentals" shall be amended to read in full as follows:

Payments under this Rider are due by the due date shown on your billing statement, and all overdue amounts will bear interest until paid at the rate of 24% per year or the maximum rate allowed by law, whichever is less. Unless prohibited by applicable law, you agree to pay the following charges and fees: (i) a late charge of \$15.00 if you have not paid the amounts you owe hereunder by the due date shown on your billing statement on current balances less than \$1500.00, or a late charge of \$30.00 if you have not paid the amounts you owe hereunder by the due date shown on your billing statement on current balances greater than or equal to \$1500.00; and (ii) a fee of \$40.00 for any payment item, cheque or draft which is returned unpaid for any reason.

3. Section ME-4 of the Rider entitled "Service Options – Mailing and Other Equipment" shall be amended to read in full as follows:

The initial payment under the Comprehensive Service Plan is due upon receipt of invoice. Payments under this Rider are due by the due date shown on your billing statement, and all overdue amounts will bear interest until paid at the rate of 24% per year or the maximum rate allowed by law, whichever is less. Unless prohibited by applicable law, you agree to pay the following charges and fees: (i) a late charge of \$15.00 if you have not paid the amounts you owe hereunder by the due date shown on your billing statement on current balances less than \$1500.00, or a late charge of \$30.00 if you have not paid the amounts you owe hereunder by the due date shown on your billing statement on current balances greater than or equal to \$1500.00; and (ii) a fee of \$40.00 for any payment item, cheque or draft which is returned unpaid for any reason.

4. The last two sentences of Section CE-7 of the Rider entitled "Service Options – Copier/Facsimile/Printer Equipment" shall be amended to read in full as follows:

Payments under this Rider are due by the due date shown on your billing statement, and all overdue amounts will bear interest until paid at the rate of 24% per year or the maximum rate allowed by law, whichever is less. Unless prohibited by applicable law, you agree to pay the following charges and fees: (i) a late charge of \$15.00 if you have not paid the amounts you owe hereunder by the due date shown on your billing statement on current balances less than \$1500.00, or a late charge of \$30.00 if you have not paid the amounts you owe hereunder by the due date shown on your billing statement on current balances greater than or equal to \$1500.00; and (ii) a fee of \$40.00 for any payment item, cheque or draft which is returned unpaid for any reason.

5. The last two sentences of Section IL-4 of the Rider entitled "IntelliLink® Control Centre" shall be amended to read in full as follows:

Payments under this Rider are due by the due date shown on your billing statement, and all overdue amounts will bear interest until paid at the rate of 24% per year or the maximum rate allowed by law, whichever is less. Unless prohibited by applicable law, you agree to pay the following charges and fees: (i) a late charge of \$15.00 if you have not paid the amounts you owe hereunder by the due date shown on your billing statement on current balances less than \$1500.00, or a late charge of \$30.00 if you have not paid the amounts you owe hereunder by the due date shown on your billing statement on current balances greater than or equal to \$1500.00; and (ii) a fee of \$40.00 for any payment item, cheque or draft which is returned unpaid for any reason.