Checking for rates and updates automatically

If you have enabled the *rates and updates scheduler* to automatically check for and download updates, the system will check for any available updates at the time you have set.

Important:

You must install the rates and software updates once they are downloaded.

1. Select the **Rates and Updates** button when an update is available for download. The system then downloads any new updates that are available.

2. Once the download is complete the Install updates dialog screen displays. You are prompted to install updates.

3. A countdown message appears on the Install updates dialog screen beginning at 5:00 minutes. The system will automatically install the update when the countdown reaches 0:00 minutes unless you select *Install now* or *Install later*.

   - Select **Install now** if you want to install the updates at this time. Follow the prompts to complete the update installation.

   - Select **Install later** if you want to install the updates at another time. The system opens the *Rates and Updates Scheduler*. You can use the scheduler to postpone the installation up to 4 times.

Note:

- Try to schedule the update for a time when the system is powered up but not in use.

- The rates and updates button shows an exclamation mark as a reminder that there are files waiting to be installed.

Using the rates and updates scheduler

Your Connect+® Series / SendPro™ P Series system can be set up to check for and download rates and software updates automatically at a specific time each day. The Rates and Updates button in the Mailing tile on the Home screen will show an exclamation mark when updates become available.

Note:

You must *install the rates and software updates* once they are downloaded.

Turning the scheduler on for the first time

To turn the scheduler on:

Note:

Once you turn the update scheduler on it cannot be turned off.

1. Select **Set up Scheduler** when prompted, or select **Rates and Updates** on the Home screen and then select **Updates Scheduler**.
2. Type in the time of day you want the system to check for rates and updates.
3. Select **Save Scheduler** to save your changes.

Changing the scheduler settings

1. Select **Rates and Updates** on the Home screen and then select **Updates Scheduler**.
2. Follow steps 2-3, above, to change the scheduler settings.

Checking for rates and software updates

When you select the Rates and Updates button in the Mailing tile on the Home screen, the system checks for available updates and downloads (for example, new graphic images) that it finds. Your system must be connected to the network to run this application.

1. Select the **Rates and Updates** button in the Mailing tile on the Home screen. The system checks for updates and additional features. If updates are available, the system begins the download and displays the amount of time required to complete it.

2. Once the download is complete the Install updates dialog screen displays. You are prompted to install updates.

3. A countdown message appears on the Install updates dialog screen beginning at 5:00 minutes. The system will automatically install the update when the countdown reaches 0:00 minutes unless you select *Install now* or *Install later*.

    - Select **Install now** if you want to install the updates at this time. Follow the prompts to complete the update installation.

    - Select **Install later** if you want to install the updates at another time. The system opens the *Rates and Updates Scheduler*. You can use the scheduler to postpone the installation up to 4 times.

Notes:

- Try to schedule the update for a time when the system is powered up but not in use.

- The rates and updates button shows an exclamation mark as a reminder that there are files waiting to be installed.