Mailing
Inserting

Relay® 4500 folder inserter

Folding and inserting made fast and accurate

Increase your productivity and improve the accuracy of your mailing process with the Relay 4500 folder inserter. Designed on a tried and tested platform, the reliable Relay 4500 is able to finish up to 42,500 mail pieces per month. Features including the high-capacity envelope feeder and cascading feeding from the sheet feeders maximise efficiency by minimising time spent loading materials. Gain confidence knowing that your largest critical mailings are finished on time, every time, without errors.

The Relay 4500 folder inserter gives you simple, accurate and reliable mail assembly.

Simplicity
Thoughtfully designed for any user.

Accuracy
Eliminate costly delays due to manual errors.

Productivity
Keep mail process moving with fast, uninterrupted performance

For more information, visit us online: pitneybowes.com/ie

Specifications for Relay 4500

System	Relay 4500
Cycle speed	3,500 per hour
Colour touchscreen UI	Standard
Monthly capacity	Up to 42,500/month
Feeder configuration	2 sheet feeders, 1 insert feeder, high-capacity outer envelope feeder
Fold options	C, Z, Half (V), Double
Integrity options	OMR, 2D
Cascade from sheet feeders	Yes
Envelope sealing	Standard

Accumulate before folding	
C or Z fold	up to 5 sheets*
Half fold	up to 10 sheets (2 groups of 5)*
Double Fold (US Legal Paper)	up to 3 sheets*

Sheet Feeder Tray(s)	
Capacity per tray	325 sheets 75 gsm/20 lb paper (650 sheets total)
Paper sizes	Minimum: 178 mm (7") Width x 178 mm (7") Length Maximum: 229 mm (9") Width x 406 mm (16") Length
Paper weights	Minimum: 70 gsm/18 lb Maximum: 120 gsm/32lb

Insert Feeder Tray	
Capacity	300
Media sizes	Minimum: 127 mm (5") Width x 82 mm (3.25") Length Maximum: 230 mm (9") Width x 152 mm (6") Length
Media weights	Minimum: 75 gsm/20 lb (non-folded cut sheet), 60 gsm/16 lb (folded material) Maximum: 180 gsm/50 lb (single sheet) maximum compressed thickness of 2 mm (.078")

Envelope specifications	
Capacity	up to 300
Envelope Sizes	Minimum: 88 mm (3.5") Deep x 220 mm (8.5") Wide Maximum: 164 mm (6.5") Deep x 242 mm (9.5") Wide
Envelope weights	Minimum: 65 gsm (17 lb) Maximum: 100 gsm (26 lb)
Programmable jobs	20

Physical specifications	
Tabletop Dimensions	991 mm L x 533 mm W x 635 mm H (39" x 21" x 25")
Full Installed dimensions	1067 mm L x 533 mm W x 635 mm H (42" x 21" x 25")
Weight	72 kg (158 lb)

Accessory Physical specifications

	Vertical Power Stacker Installed Length: 356 mm / 14 inches Height: 610 mm / 24 inches
	Drop Stacker Installed Length: 267 mm/10.5 inches

*Based on 75 gsm/20 lb

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