

Pitney Bowes My Account Registration

You will need to go through this process during your initial registration process and then again when you have a new account number that you want to manage online.

Invoices

To access information about your 'Invoices'.

United Kingdom Customers:

You will need your customer 'Account Number' and 'Invoice Number'.

Republic of Ireland

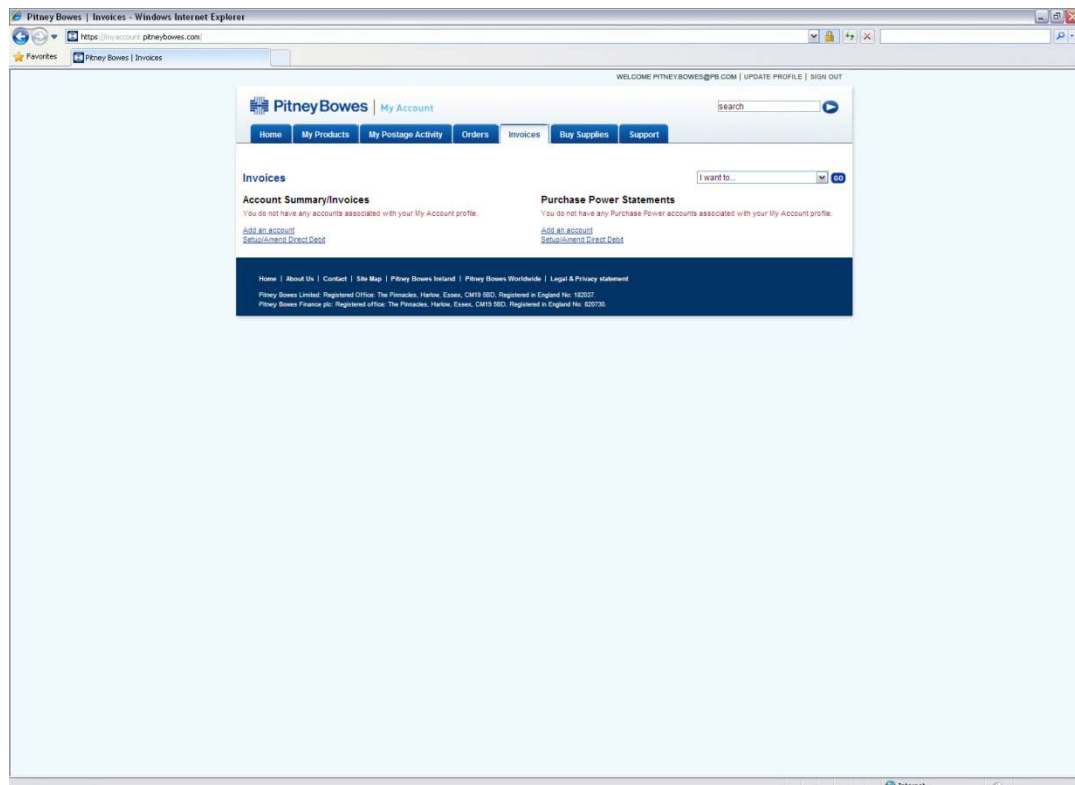
You will need your customer 'Account Number' and 'Invoice Number'.

Access to this level will enable you to:

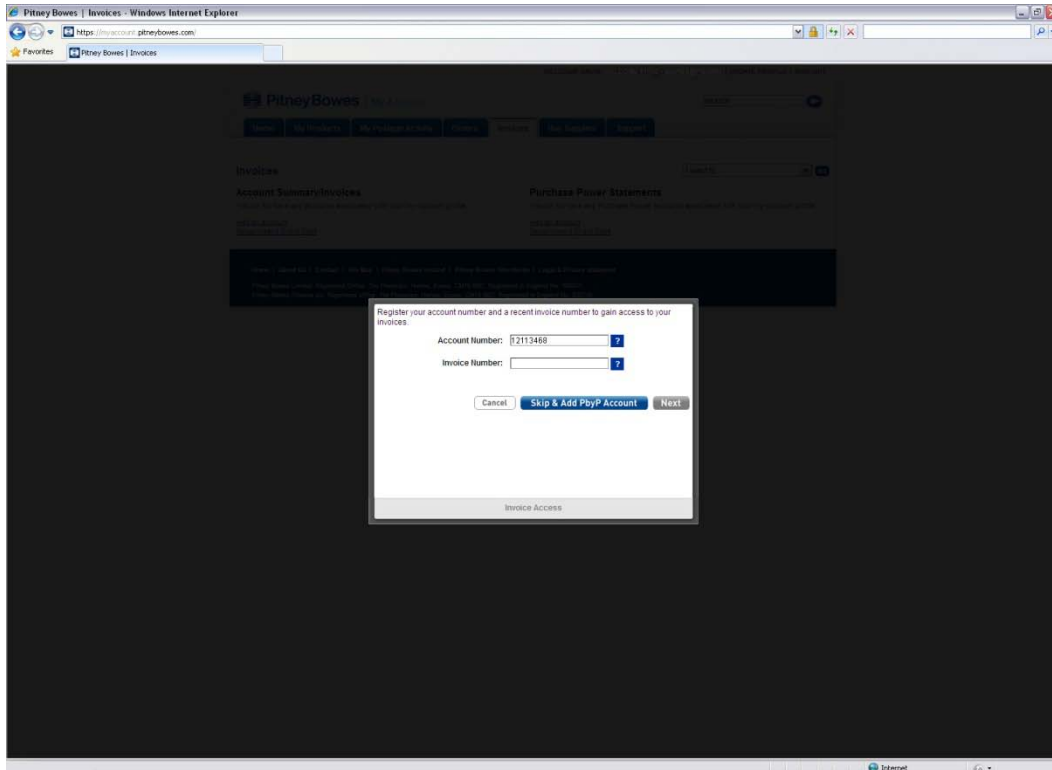
- Manage online billing
- View and print all outstanding Pitney Bowes Ltd and Postage by Phone invoices
- Request a Purchase Power application form
- Request a Direct Debit mandate

To manage and access information about 'Invoices'

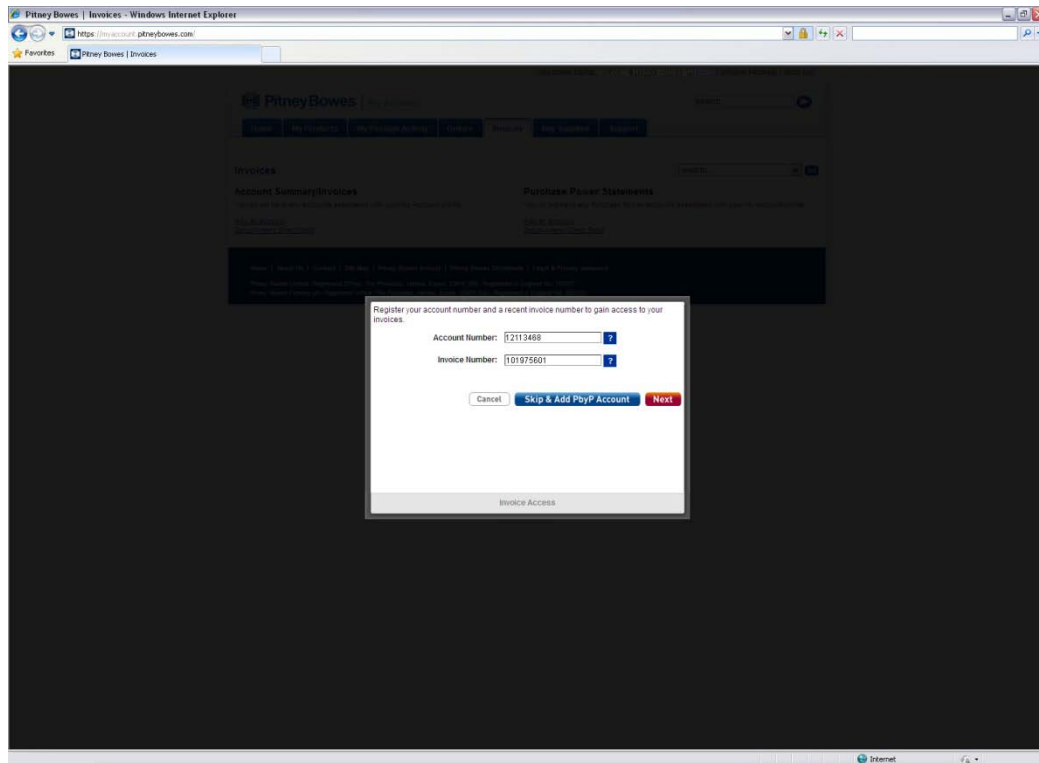
1. Click on the 'Add an account' link under the 'Account Summary/Invoices' heading on the left.



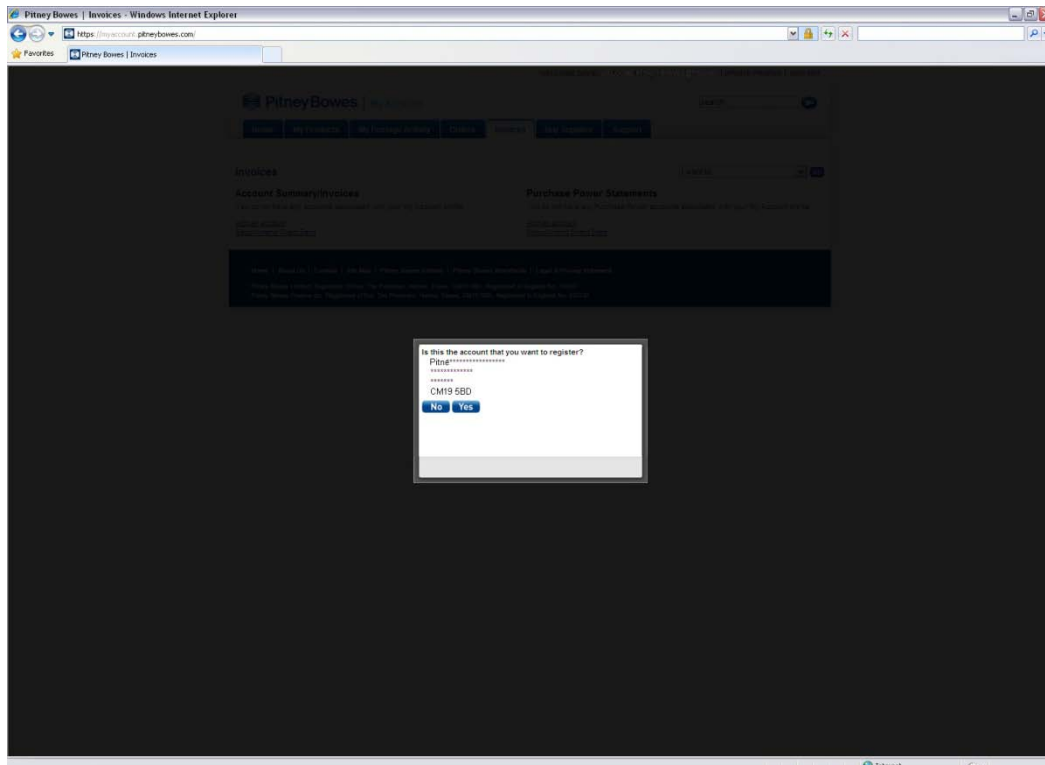
2. Enter your 'Account Number'.



3. Enter your 'Invoice Number' and click the 'Next' button.



**4. Click 'Yes' to confirm that the details presented are correct.
Click 'No' to go back and make amendments.**



**5. Click 'Yes' to add an additional account if you want to.
You can add additional accounts later on.**

Click 'No' to finish the process

