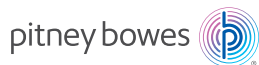


Your invoice explained

Helpful information about your invoice and payment process

If you require your own Customer Reference, please advise before invoice raised.



Example Company Name
Example Address Line 1
Example Address Line 2
Example Town
Example County
Example Postcode

Invoice No. 26878858

Page 1 of 1

Supply Line Invoice

Your Account No. 30013423

Customer Order Details

PO No. Rosie Simikel	Date 04.10.2016
Name: Rosie Simikel	Tel No. 08444 992992
Supplier No.	PB Ref. 241413095

For helpful hints about your invoice visit pitneybowes.com/uk/your-invoice-explained

For the attention of the Accounts Payable Dept.



Invoice Enquiries Tel No. 08444 992992

Advises what your invoice relates to. e.g. Rental / Service / Maintenance or Supplies

If relating to a Rental Invoice this box will be blank.

Invoice Summary

Please ensure that your payment reaches us by : **06.11.2016**

Invoice No	Invoice Date	Date of Supply	Net Amount	Vat Amount	Amount Due
26878858	07.10.2016	04.10.2016	1049.70	209.94	1,259.64

Invoice Details

Currency: GBP

Qty	Description & Location	Product Ref/ Serial No	Net Amount	Vat Rate
30	Supply Line Order for: FALSE PO VOW LANGLANDS HOUSE,130 SANDRINGHAM AVE HARLOW CM19 5QA	PBFALSEVOW	1049.70	20.00%

End of Transactions for Invoice 26878858

Address where Equipment Located or Goods Shipped to

For bank transfers, please email remittance to pbremittances.uk@pb.com Subject: "Payment Advice".

Pitney Bowes Ltd. Registered office: Building 5, Trident Place, Mosquito Way, Hatfield, Hertfordshire AL10 9UJ Reg in England No.: 182037
VAT Reg No.: 213 3293-00. Pitney Bowes Limited is authorised and regulated by the Financial Conduct Authority.

Please make your payment payable to: **PITNEY BOWES LTD**
and send it with this tear off remittance advice to:
(No Staples please)

Pitney Bowes Limited
Customer Payments
Building 5, Trident Place,
Hatfield Business Park,
Mosquito Way,
Hatfield,
Hertfordshire,
AL10 9UJ

[Please do not write or mark below this line]

Remittance Advice

PITNEY BOWES LTD	
Account No.	30013423
Invoice No	26878858
Invoice Date	07.10.2016
Invoice Total	1,259.64

Currency: GBP

0268788588 300134231 001259644 X

If relating to a rental Invoice this date will refer to your contract start date.

Date payment must be made in order to avoid overdue charges (please allow 5 working days for payment to be allocated)

Paying by BACS:
Important information when using our preferred BACS payment method:

1. Our account details can be found on the back of your invoice
2. Email your remittance to pbremittances.uk@pb.com

Paying by cheque:
To ensure we allocate your payment to your account, please return the remittance slip with your cheque payment.