

GENERAL STANDARD DISCLOSURES			
STRATEGY AND ANALYSIS			
G4-1	CEO Letter	Letter from Chairman, President and CEO	https://www.pitneybowes.com/us/our-company/corporate-responsibility.html
G4-2	Key impacts, risks, and opportunities.	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
ORGANIZATIONAL PROFILE			
G4-3	Organization name	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-4	Primary brands, products, and services	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-5	Headquarters location	3001 Summer St. Stamford, CT 06926	
G4-6	Where the organization operates	Locations in More than 100 Countries	
G4-7	Nature of ownership and legal form	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-8	Markets served	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-9	Scale of the organization	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-10	Total number of employees by type	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-12	Supply chain description	Working with suppliers Supplier diversity Conflict Minerals	https://www.pitneybowes.com/us/our-company/corporate-responsibility.html

		A Transparency in Supply Chains Act statement	
G4-13	Organizational changes during the reporting period	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-16	Memberships associations	Advocacy	https://www.pitneybowes.com/us/our-company/corporate-responsibility/advocacy.html
IDENTIFIED MATERIAL ASPECTS AND BOUNDARIES			
G4-17	Entities included in financial statements	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-22	Restatements	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-23	Changes from previous reporting periods in terms of scope and boundaries.	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
STAKEHOLDER ENGAGEMENT			
G4-24	Stakeholder groups	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-25	How stakeholders are identified	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-26	Approach to stakeholder engagement	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-27	Key topics raised through stakeholder engagement	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
REPORT PROFILE			
G4-28	Reporting period	2019	
G4-29	Date of most recent previous report (if any)	2018	
G4-30	Reporting cycle	Annual	

Commented [EE1]: @Danielle Dixon - Let me know how to best support/edit. Would you like me to add any associated disclosures that might be missing?

Thank you,
Esra

G4-31	Provide the contact point for questions regarding the report or its contents	Community.investments@pb.com 3001 Summer St. Stamford, CT 06926	
GRI CONTENT INDEX			
ASSURANCE			
GOVERNANCE			
G4-34	Governance structure of the organization	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-38	Composition of the board and its committees	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-39	Whether the Chair of the board is also an executive officer	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-40	Nomination and selection processes for the board and its committees	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-41	Board conflicts of interest	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
G4-42	Board and senior executives' roles in the organization's mission statements, strategies, policies, and goals related to economic, environmental and social impacts.	Pitney Bowes Annual Report	https://www.investorrelations.pitneybowes.com/static-files/6c982f78-8fca-4499-a825-8fff1eac1013
ETHICS AND INTEGRITY			

G4-56	Describe the organization's values, principles, standards and norms of behavior such as codes of conduct and codes of ethics.	Pitney Bowes Business Practices Guidelines	http://www.pitneybowes.com/content/dam/pitneybowes/us/en/our-company/business-practices-guidelines.pdf
G4-57	Report the internal and external mechanisms for seeking advice on ethical and lawful behavior, and matters related to organizational integrity, such as helplines or advice lines.	Pitney Bowes Business Practices Guidelines	http://www.pitneybowes.com/content/dam/pitneybowes/us/en/our-company/business-practices-guidelines.pdf
G4-58	Report the internal and external mechanisms for reporting concerns about unethical or unlawful behavior, and matters related to organizational integrity, such as escalation through line management, Whistleblowing mechanisms or hotlines	Pitney Bowes Business Practices Guidelines	http://www.pitneybowes.com/content/dam/pitneybowes/us/en/our-company/business-practices-guidelines.pdf