

**1.0 SERVICES**

(a) Non-exclusivity. COMPANY agrees and acknowledges that PB may retain other transportation providers to perform services substantially similar to those provided by COMPANY.

(b) Licenses, Permits and Certificates. COMPANY will, at its sole expense, obtain any and all government approvals, licenses, permits, inspection certificates, customs clearances, or other documentation required by the laws of the originating country, the destination country, and any other country through which the Cargo may transit prior to commencement of the Services (collectively, "Required Government Licenses"). "Cargo" will mean cargo, commodities, letters, parcels, or any other items that COMPANY transports for PB under the Agreement. Upon request, copies of any such Required Government Licenses will be provided to PB. COMPANY will cause its drivers to complete and sign the appropriate receipt documentation (bill of lading or pickup slip) for each transaction. COMPANY or its Personnel and agents will have exclusive control of the transportation equipment and vehicles, procedures and processes used in the performance of the Services pursuant to the applicable Ordering Document. COMPANY will maintain such transportation equipment and vehicles in good working order necessary to perform the Services in a safe and professional manner, including, but not limited to, maintaining trailers with a clean, odor free, dry and leak proof interior free of contamination, debris and infestation. COMPANY will pay all costs and expenses necessary or incidental to the maintenance and operation of equipment required to provide the Services unless otherwise specifically agreed to in writing by the parties hereto.

(c) Transition Services. Notwithstanding anything to the contrary in the Agreement, upon expiration or termination of the Agreement for any reason, COMPANY agrees to provide the Services transitionally, upon PB's written request, for a period not to exceed one hundred eighty (180) days under the terms of the Agreement ("Transition Services"). COMPANY shall charge PB for the Transition Services at the rates that were in effect at the termination or expiration of the Agreement. Upon cessation of the Transition Services (or the Services, if there are no Transition Services), COMPANY will immediately return to PB any proprietary and/or Confidential Information in COMPANY's possession and will return any PB customer mail, documents and/or all other PB materials and equipment in COMPANY's possession, custody or control.

(d) Standards Of Performance. COMPANY and its Personnel will conduct themselves in a professional and businesslike manner in performing its obligations under the Agreement. COMPANY agrees that its Personnel will be properly attired with a uniform or clothing bearing a company insignia for the Services they perform hereunder.

(e) COMPANY's Personnel will not use, possess, transfer or sell any firearm, weapon, intoxicating beverage or illegal drug on PB's and/or PB's customer's property or while performing Services under the Agreement. COMPANY will not act in any manner that may endanger the safety of any PB and/or PB's customer's employee or anyone present at a PB and/or a PB's customer location or encountered while performing Services under the Agreement. COMPANY will observe all PB policies or PB customer policies of which COMPANY is advised, including non-smoking policies and policies prohibiting sexual harassment and discrimination against any person on the basis of gender, race, age, religion, ethnicity, disability, marital status, sexual orientation or any other legally protected category.

**2.0 COMPANY'S OBLIGATIONS**

(a) COMPANY will ensure that its Personnel have passed an initial drug test, and are subject to on-going random drug testing (where lawful to do so, using an accredited laboratory).

(b) COMPANY agrees to conduct on all its Personnel background checks for the previous seven (7) year period covering criminal convictions, employment verification, and any restrictions (e.g., a court order or restrictive covenant) that would prevent, limit, or restrict such person from providing the Services, including any restrictions that would cause such Personnel from being eligible to work in the applicable country in which the Services will be provided ("Background Checks"). COMPANY further agrees that no Personnel will perform Services for PB hereunder if such Personnel has been convicted of any crime involving theft, drugs, dishonesty or violence. Furthermore, COMPANY agrees COMPANY will maintain records and copies of its background checks conducted pursuant to this Section during the Term and for a minimum of three (3) years from the date of termination or expiration hereof. COMPANY's records relating to such background checks will be subject to reasonable review at any reasonable time by PB, and COMPANY agrees to cause its Personnel to waive any privacy laws which would prevent PB from reviewing relevant data to the extent permitted by applicable law.

(c) PB shall have the right to evaluate all Personnel assigned to perform Services under any Ordering Document and to accept or reject any individual(s). In the event that any Personnel is found to be unacceptable to PB at any time, PB shall notify COMPANY of such fact and COMPANY shall immediately remove such Personnel and, if requested by PB, provide replacement Personnel acceptable to PB, within five (5) days of such notice unless otherwise specifically addressed in the Ordering Document. PB is the sole judge as to performance capability of Personnel, provided that PB's request to remove such Personnel does not violate anti-discrimination laws, to the extent applicable.

(d) COMPANY understands that prompt performance of Services hereunder is required by PB. In the event that any anticipated or actual delays in meeting the deadlines or scheduled completion dates set forth in applicable Ordering Documents are caused by the unacceptable performance of any Personnel or any other cause within the reasonable control of COMPANY, COMPANY shall provide additional temporary Personnel, as requested by PB and at no charge to PB, in order to complete the Services in a timely manner. Neither Party, however, shall be responsible for any delays that are not due to such Party's fault or negligence or that could not have reasonably been foreseen.

(e) Compliance with Export and Import Laws. If the Services include either line haul or customs services, then COMPANY will, and will require Personnel to, and will provide its Personnel with all training and information necessary to, adhere to and comply with all applicable international and domestic export and import laws, rulings, and regulations applicable to the performance of the Services under the Agreement, and will not knowingly export or re-export any technical data, equipment or software to any buyer who is a resident of any proscribed country listed in Section 779.4(f) of the United States Export Administration Regulations (as the same may be amended from time to time) or any similar or successor provision, unless properly authorized by the U.S. Government.

(f) C-TPAT. COMPANY represents and warrants that it is a party to a government supply chain security program, such as C-TPAT, PIP, AEO, or SAFE, ("Supply Chain Security Program") or has otherwise verified that it complies with such Supply Chain Security Program standards, and that it will continue to be a

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party to such Supply Chain Security Program, or maintain such Supply Chain Security Program standards, during the Term of the Agreement. COMPANY shall at all times ensure that it maintains a verifiable documented security program consistent with such Supply Chain Security Program, and that, if applicable, COMPANY will only engage with business partners that are either parties to such Supply Chain Security Program, or which comply with all of such Supply Chain Security Program's applicable security standards.

(g) OFAC. COMPANY further represents and warrants that it is not the subject of any sanctions administered or enforced by the U.S. Department of the Treasury's Office of Foreign Assets Control ("OFAC"), the United Nations Security Council ("UNSC"), the European Union ("EU"), Her Majesty's Treasury ("HMT"), or other relevant sanctions authority (collectively, "Sanctions"), nor is the COMPANY organized under or resident in a country or territory that is the subject of Sanctions. COMPANY represents and warrants that it has not and will not during the term of the Agreement violate any Sanctions. COMPANY will not use the Agreement to fund or engage in any activities with any individual or entity ("Person") or in any country or territory that, at the time of such funding or activity, is the subject of Sanctions. COMPANY will not engage as an agent or subcontractor any entity or individual who is subject to Sanctions and will require that all Personnel not violate such Sanctions. If any COMPANY or its Personnel is found to be the subject of Sanctions or to have violated Sanctions, COMPANY will immediately cease using such agent or subcontractor to provide the Services and notify PB.

(h) OSHA / EPA. COMPANY will, and will require its Personnel to, adhere to and comply with all applicable international and domestic environmental, health and safety laws, rulings, and regulations applicable to the performance of the Services under the Agreement, including but not limited to Occupational Safety and Health Administration, and Environmental Protection Agency regulations.

**3.0 FEES AND EXPENSES**

(a) Fee Increases. COMPANY may only increase the fees specified in the applicable Ordering Document ("Fees") once each calendar year as follows: (i) COMPANY may propose one change in such Fees to PB in writing no later than October 1 of each calendar year, and such writing may be provided by mail or email (to the email address, if any, listed in applicable Agreement Order Form), but if provided by email, COMPANY will send a confirmatory letter to PB pursuant to the terms of Section 23 of the Standard Terms and Conditions within five (5) business days of sending such email; and (ii) any such Fee changes will become effective on January 1 of the next calendar year if PB and COMPANY agree to the Fee changes. If the parties cannot agree upon the Fee changes by December 31 of the then current year, then the Fees will remain at the then current levels, but either Party may terminate that part of the Services in the country or countries affected by the change of Fees upon written notice to the other Party no later than January 31 of the next calendar year. Such termination will be effective on March 31 of the next calendar year.

(b) Price Reductions. COMPANY agrees to cooperate and consult with PB and incorporate reasonable suggested changes to service techniques to improve the Services. COMPANY also understands that PB may request price reductions hereunder from time to time in order for PB to remain competitive. COMPANY agrees to evaluate and accept such requests if commercially reasonable. The parties will enter into appropriate amendments as may be required to effect the agreed changes.

(c) Service Levels and Service Level Credits. COMPANY will provide all Services in accordance with the level of performance required by the applicable Ordering Document (collectively, "Service Levels"). In the event that COMPANY fails to perform any portion of the Services in accordance with the applicable Service Levels, COMPANY will promptly take corrective action to remedy the problem, take measures to prevent the reoccurrence of the failure, and COMPANY will pay to PB the applicable amount of service level credits specified in the applicable Ordering Document ("Service Level Credits"). If at any time a Party reasonably disputes the other Party's determination of whether a Service Level Credit is due or the calculation of a Service Level Credit, then within ten (10) business days of receipt of written notice of such dispute, the parties will attempt to resolve the disputed Service Level Credit in good faith. In the event that the parties are unable to resolve the dispute within thirty (30) days of notice by either Party, PB may pursue any remedy available to it at law or in equity. Upon either Party's reasonable request, a Party will provide the requesting Party with all reasonable information and documentation necessary to verify or refute compliance by COMPANY with the Service Levels. COMPANY and PB each agree and acknowledge that Service Levels will be measured on a monthly, aggregate basis.

**4.0 SUBCONTRACTORS**

(a) COMPANY will be fully responsible for the performance of any subcontractor and COMPANY will subject the subcontractor to substantially the same terms, conditions and obligations as the Agreement.

(b) If applicable, PB hereby expressly authorizes and permits COMPANY to use third party motor carriers who hold a rating of "satisfactory" with the USDOT (or a comparable rating, as applicable, in the territory in which the Services are being performed) to assist COMPANY in providing the Services to PB hereunder. PB further agrees to pay COMPANY directly pursuant to the terms and conditions of the Agreement for any and all Services performed by third party carriers at the direction of COMPANY pursuant to this provision. Provided that PB has paid COMPANY for the Services provided hereunder, COMPANY agrees to hold PB harmless from any compensation due third party motor carriers for Services performed at the direction of COMPANY on behalf of PB hereunder. Notwithstanding the fact that COMPANY may use subcontracted third party carriers in the performance of its obligations hereunder, COMPANY will remain responsible to PB for proper performance of the Agreement.

(c) For any drivers performing Services under the Agreement pursuant to a subcontractor relationship with COMPANY, COMPANY agrees to:

- (i) Obtain written evidence that such subcontractor maintains and is in compliance with all the licenses, permits, registrations and certifications described in Section 1(b) of these Logistics Terms and Conditions.
- (ii) Obtain written evidence that a background check, at least as extensive as that described in Section 2(b) of these Logistics Terms and Conditions, has been conducted on each driver employed by such subcontractor and that each such driver passed an initial drug test, and is subject to on-going random drug testing (where lawful to do so, using an accredited laboratory).
- (iii) Provide to PB, upon request, evidence of compliance with each of these requirements.

**5.0 NON-SOLICITATION OF CUSTOMERS**

COMPANY agrees that during the Term and for a period of one (1) year thereafter, it will not on its own behalf or on behalf of any third party promote, market, sell or solicit any services directly to any customer of PB, if such services are substantially similar to the Services provided to PB hereunder. The provisions of this Section will survive termination of the Agreement as necessary to affect its purpose.

**6.0 INDEMNITY**

COMPANY, on behalf of itself and its successors and assigns, agrees to defend, indemnify and hold harmless PB, its directors, officers and employees from all losses, claims of losses, damages and expenses (including without limitation court costs and reasonable attorneys' fees) asserted by third parties, including but not limited to PB customers, COMPANY Personnel and COMPANY's insurer resulting from or arising out of: (a) COMPANY's breach of the Agreement; (b) the loss, misplacement, or theft of, any Cargo resulting from the acts, omissions or misconduct of COMPANY or COMPANY's Personnel; (c) damage to personal or real property; (d) bodily injury or death caused by COMPANY or COMPANY's Personnel; (e) the destruction or damage to Cargo caused by the negligent acts, omissions or misconduct of COMPANY or COMPANY's Personnel; (f) violation of law or other applicable regulation by COMPANY or COMPANY's Personnel; and (g) infringement of any patent, copyright, trademark or other property right (including, but not limited to, misappropriation of trade secrets) based on the Services or the use thereof by PB. Without limiting the foregoing, COMPANY agrees it is solely responsible for any claims asserted by or against COMPANY's Personnel in its performance of obligations under the Agreement. If a claim for workers' compensation benefits or awards is asserted against PB by any Personnel of COMPANY or such Personnel's heirs, assigns or beneficiaries, COMPANY agrees to indemnify and hold harmless PB with respect to any liability imposed on PB in connection with such claims.

**7.0 CONFIDENTIALITY AND INFORMATION SECURITY**

COMPANY will also comply with the privacy and information security terms and conditions contained in Exhibit A, which is attached hereto.

**8.0 REPRESENTATIONS AND WARRANTIES**

COMPANY represents and warrants that COMPANY is legally able to provide the Services in each country the Services are provided under the Agreement and will comply with the performance standards, if any, set forth in an applicable Ordering Document.

**9.0 THIRD PARTY MANDATORY FLOW DOWN PROVISIONS**

(a) Foreign Corrupt Practices Act Compliance. COMPANY will comply with and not violate any applicable anti-bribery laws, including but not limited to the Foreign Corrupt Practices Act of 1977, as amended from time to time, and any statute enacted to replace or supersede the Foreign Corrupt Practices Act of 1977 (the "FCPA"), in the performance of its obligations under this Agreement. In addition, COMPANY will at all times:

- (i) have in place policies and procedures with its subcontractors mandating compliance by its subcontractors with the FCPA and all other applicable anti-bribery laws;
- (ii) if applicable, require that all subcontractors include a provision in their subcontracts with their subcontractors to never pay bribes or facilitating payments or provide entertainment, gifts, or donations to customs and/or other government officials in connection with the Services;
- (iii) require that its subcontractors never utilize any other third party service providers that pay bribes or facilitating payments or provide entertainment, gifts, or donations to customs and/or other government officials in connection with the Services; and
- (iv) stop any conduct or activity and avoid any action or omission that may violate or be penalized under any applicable law.

(b) Anti-Boycott Clause. Nothing in this Agreement is intended to or will be effective to the extent that it constitutes or requires an action or inaction that would be prohibited or penalized under Section 999 of the U.S. Internal Revenue Code or the U.S. Export Administration Regulations.

(c) Audit Rights. During the Term of the Agreement and for seven (7) years thereafter, COMPANY will maintain records sufficient to demonstrate COMPANY's compliance with the Agreement, if applicable, including those records for import and export, and Supply Chain Security Program standards. Upon reasonable request, and upon reasonable notice during normal business hours during the Term and for seven (7) years thereafter, PB or its agent will be permitted to examine COMPANY's books and records that relate to the Agreement so as to ensure compliance under the Agreement and any applicable Ordering Document. PB will be responsible for the costs or expenses of any such examinations, provided however, that if such examination discloses any fraud, willful misconduct, or gross negligence, COMPANY will promptly reimburse PB for the cost of such examination. If such examination discloses any shortfall or discrepancy, which results in monies being owed to PB, COMPANY will make prompt payment of such amount to PB.

(d) Customer Data.

- (i) PB Data. "PB Data" means: (i) any and all data and information that are provided by PB and/or its Personnel, in connection with the Agreement; (ii) any and all data and information regarding sellers, buyers, and/or consignees that are collected or obtained by PB, its Personnel and/or its service providers in connection with the Agreement; (iii) any and all data regarding Cargo that are provided by PB, its Personnel and/or its service providers in connection with the Agreement; and (iv) any and all reports, analyses, compilations, studies, or other documents which contain or otherwise reflect any of the data or information in (i)-(iii) above, including without limitation the reports produced by COMPANY pursuant to the Agreement.
- (ii) COMPANY acknowledges and agrees that:
  1. PB will own all right, title, and interest and any and all intellectual property rights in and to the PB Data, which, as between PB and COMPANY, will at all times remain the sole and exclusive property and Confidential Information of PB.

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2. PB does not in any way assign, transfer, or convey title of the PB Data to COMPANY, and, except as expressly provided in the Agreement or as necessary to perform the Services. COMPANY will have no rights to copy, access, use, reproduce, display, perform, modify, collect, store, transmit or transfer the PB Data or any derivative works thereof other than as necessary to perform the Services.
  3. COMPANY warrants that it will only share PB Data with COMPANY's subcontractors who have entered into a service provider agreement with COMPANY and then only as necessary to perform the Services.
  4. COMPANY agrees not to challenge the validity of PB's ownership in the PB Data or to alter, modify, combine, reproduce, sell, license, rent, or distribute the PB Data or PB's customer information, disclose or assign the PB Data or PB's customer information to any third party, or use the PB Data or PB's customer information to solicit or cause the solicitation of the names and/or addresses of those individuals contained in the PB Data or PB's customer information.
  5. COMPANY agrees to delete all (or such portion requested) of the PB Data and PB's customer information from COMPANY's computer and storage systems and media and destroy any and all tangible copies of all (or such portion requested) of the PB Data or PB's customer information in accordance with Section 5.2-5.3 of Exhibit A, except for any data that COMPANY is expressly required to retain under applicable law.
- (iii) Marketing Restrictions. COMPANY (and any of its subcontractors) will not at any time use any of PB's Confidential Information obtained by COMPANY in providing the Services to send any marketing or other promotional communications to PB's customers (whether individually or collectively), without PB's prior written consent.

### **10.0 SURVIVING SECTIONS**

The following sections shall survive the termination or expiration of the Agreement: (i) Sections 2(b), 5-7 and 9(d); and (ii) any other section that, by its nature, would continue beyond the termination or expiration of the Agreement.

**EXHIBIT A**

**PRIVACY AND INFORMATION SECURITY TERMS AND CONDITIONS**

**1. Definitions**

- 1.1 "Aggregate" means to combine or store PB Data with any data or information of COMPANY or any third party.
- 1.2 "Anonymize" means to use, collect, store, transmit or transform any data or information (including PB Data) in a manner or form that does not identify, permit identification of, and is not otherwise attributable to any user, device identifier, source, product, service, context, brand, or PB or its Affiliates.
- 1.3 "Applicable Laws and Regulations" means any applicable data protection, privacy or information security laws, codes and regulations or other binding restrictions governing the processing of PB Data, that are applicable to or required by (i) any location identified in an Ordering Document; (ii) the jurisdiction(s) in which COMPANY or its Personnel are located; or (iii) the jurisdiction(s) in which the Data Subjects are located.
- 1.4 "Data Centers" means locations at which COMPANY provides data processing or transmission functions in support of the Agreement. Data Centers can be COMPANY-owned or third party service model-based.
- 1.5 "Data Controller" means PB, who is the party that determines the purposes of the processing of PB Personal Data.
- 1.6 "Data Protection Authority" or "Data Protection Authorities" means the competent body (or bodies) in the jurisdiction charged with enforcement of Applicable Laws and Regulations.
- 1.7 "Data Subject" means the identified or identifiable natural person who is the subject of Personal Data and is protected under Applicable Laws and Regulations.
- 1.8 "Incident" means any impairment to the security of Sensitive Information including any (i) act that violates any law or any COMPANY or PB security policy; (ii) unplanned service disruption that prevents the normal operation of Services to PB; or (iii) unauthorized access, or attempt to access, to Sensitive Information.
- 1.9 "Industry Standard Encryption Algorithms and Key Strengths" means encryption that meets at least the following standard encryption algorithm (Note: The algorithm and key strengths may change depending upon the new and most up-to-date industry standard encryption practice):
  - 1.9.1 Symmetric encryption: 3DES (≥ 168-bit, CBC mode); RC4 (≥ 128-bit, CBC mode); AES (≥ 128-bit, CBC mode);
  - 1.9.2 Asymmetric encryption: RSA (≥ 2048-bit); ECC (≥ 160-bit); El Gamel (≥ 1024-bit); and
  - 1.9.3 Hashing: SHA2 (≥ 224-bit) with "salt" will be added to the input string prior to encoding to ensure that the same password text chosen by different users will yield different encodings.
- 1.10 "In Storage" means information stored in databases, in file systems, and on various forms of online and offline media (DASD, tape, etc.) and is also commonly referred to as "at rest."
- 1.11 "Personal Data" means any PB Data relating to a Data Subject. For the avoidance of doubt, an identifiable person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, online identifier, or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural, or social identity of that person.
- 1.12 "Processing Location" means the location(s) in which PB, or any Affiliate, in the Agreement is established, and any countries where COMPANY or its subcontractors process PB Data.
- 1.13 "Restricted Information" will mean highly sensitive or regulated information that is intended only for a limited audience within COMPANY or whose release would likely have a material adverse financial or reputational effect on PB, PB employees, or PB customers. All information in this category will be restricted to a limited group with authorized need to know access. Examples include but are not limited to:
  - 1.13.1 Passwords, challenge/response answers, personal identification numbers (PIN), biometric data, and any other codes that provide access to systems or networks that store, transmit or process Sensitive Information;
  - 1.13.2 Government issued identification numbers (e.g. tax identification number, Social Security number; passport number; driver's license number; state identification number, and Russian internal passport information in Russia);
  - 1.13.3 Financial and Payment Information (e.g., bank account numbers, credit card or debit card numbers, including Cadastro de Pessoas Físicas in the Federal Republic of Brazil); and
  - 1.13.4 other information that is specially categorized by Applicable Laws and Regulations.
- 1.14 "Sensitive Information" will mean Confidential Information or Restricted Information.

**2. Security Incidents, Incident Response and Notification Procedures**

- 2.1 Incident Response Function. COMPANY will maintain an Incident response function capable of identifying, mitigating the effects of, and preventing the recurrence of Incidents. If an Incident occurs (or if PB reasonably suspects and notifies COMPANY that an Incident may have occurred), COMPANY will (i) promptly take all necessary steps to prevent any further compromise of Sensitive Information or any future Incidents; (ii) notify PB within twenty-four (24) hours of the Incident being identified and provide a written report within three (3) days thereafter; (iii) if a security deficiency has been identified within any information system,

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coordinate the conduct of an investigation with PB within twenty-four (24) hours; and (iv) respond promptly to any reasonable request from PB for detailed information pertaining to the Incident.

COMPANY's notice to PB may be delayed to the extent that COMPANY has been specifically instructed in writing by a law enforcement or regulatory agency to postpone notice in order to avoid jeopardizing an investigation of the cause of the Incident; provided, however, that COMPANY must present such notice to PB within twenty four (24) hours after the law enforcement agency no longer requires such notice to be delayed. COMPANY agrees not to notify any regulatory authority, nor any customer, on behalf of PB unless PB specifically requests in writing that COMPANY do so. COMPANY will also provide immediate feedback to PB about any impact this possible or actual may or will have on PB or any parties related to the processing described in the Agreement. COMPANY hereby authorizes PB to disclose all information relating to the Incident and compromise of Sensitive Information to PB's affected customers. PB controls the means and timing of all notifications to such affected customers. COMPANY agrees to pay the costs of such notifications.

- 2.2 Notification Format. Pursuant to this Exhibit, COMPANY's notification of an Incident will take the form of a phone call to the PB number to be provided or such other PB phone number as is designated in writing by PB.

COMPANY will provide the following information during such notification phone call:

- a. Problem statement including a description of the nature of the Incident, its impact, extent of the Incident, possible systems or databases compromised, any known information about how the Incident occurred;
- b. Investigative, corrective or remedial action that has been taken and any planned investigative, corrective or remedial action. If the corrective action is unknown at the time of the phone call, COMPANY will state this; and
- c. The name and phone number of the COMPANY representative that PB can contact to obtain Incident updates.

- 2.3 PB Security Resources. PB may, upon mutual agreement with COMPANY, provide resources from its security group to assist with an identified Incident.

- 2.4 Incident Logs. At PB's request, COMPANY will permit PB or its third party auditor to review and verify relevant logs, video surveillance records and data pertaining to any Incident investigation. Upon conclusion of investigative, corrective, and remedial actions with respect to an Incident, COMPANY will prepare and deliver to PB a final report that describes in detail (i) the extent of the Incident; (ii) the Sensitive Information disclosed, destroyed, or otherwise compromised or altered; (iii) all supporting evidence, including system, network, and application logs; (iv) all corrective and remedial actions completed; (v) all efforts taken to mitigate the risks of further Incidents; and (vi) an assessment of the security impact to PB.

- 2.5 Annual logs. COMPANY will provide to PB, on an annual basis or more frequently upon PB's request, (1) log data about all use (both authorized and unauthorized) of PB's accounts or credentials provided to COMPANY for use on behalf of PB (e.g., social media account credentials), and (2) detailed log data about any impersonation of, or attempt to impersonate, PB employees or subcontractors or COMPANY Personnel with access to PB Data.

- 2.6 Reviews. PB reserves the right to periodically request COMPANY to complete a PB risk assessment questionnaire. Upon PB's written request, COMPANY will certify in writing to PB that it is in compliance with this Exhibit. PB reserves the right to periodically review the security of systems that COMPANY uses to process PB Data. COMPANY will cooperate and provide PB with all required information within a reasonable time frame but no more than twenty (20) calendar days from the date of PB's request. If any security review identifies any deficiencies, COMPANY will, at its sole cost and expense take all actions necessary to remediate those deficiencies within an agreed upon timeframe.

### 3. Subcontractors

- 3.1 Due Diligence over Subcontractors. As applicable to the Services, COMPANY will maintain a security process to conduct appropriate due diligence prior to utilizing subcontractors to provide any of the Services. COMPANY will monitor the security capabilities of any such subcontractors to ensure COMPANY's ability to comply with this Exhibit and the terms of the Agreement. The due diligence and monitoring elements of this process will provide for the identification and resolution of significant security issues prior to engaging a subcontractor, written information security requirements within all agreements with such subcontractors, and for the identification and resolution of any security issues during the Term.

- 3.2 COMPANY shall not subcontract any of its rights or obligations under this Exhibit without the prior written consent of PB. If COMPANY subcontracts its obligations under this Exhibit, COMPANY shall enter into a written agreement with its subcontractor that (i) imposes in all materials respects the same obligations on the subcontractor that are imposed on COMPANY under this Exhibit ("Subcontractor Obligations"), and (ii) does not allow further subcontracting of its obligations. In all events, COMPANY shall remain fully liable to PB for the fulfillment of its obligations under this Exhibit, including any misuse or mishandling of PB Data by its subcontractors. COMPANY acknowledges and agrees that any breach of a Subcontractor Obligation by a subcontractor shall be considered a breach of this Exhibit by COMPANY.

### 4. Physical and Technical Security

- 4.1 Secure Facility. COMPANY will provide proper security, at a minimum to be in accordance with the then-current industry standards and practices, but ultimately as required to ensure reasonable security of the Cargo.

- 4.2 Administrative, Technical and Physical Safeguards. COMPANY shall (consistent with the then current industry standards and all Applicable Laws and Regulations) maintain administrative, technical and physical safeguards to protect the security, integrity and confidentiality of PB Data, including the protection of PB Data against any unauthorized or unlawful access to, use of, or disclosure of PB Data. At a minimum, COMPANY shall use (i) install and maintain a working network firewall to protect data accessible via the Internet; (ii) keep its systems and software up-to-date with the latest upgrades, updates, bug fixes, new versions and other modifications necessary to ensure security of the PB Data; and (iii) use up to date malware software. COMPANY shall provide details of any major changes to its administrative, technical and physical safeguards that may adversely affect the security of any PB Data. Such changes must be communicated in writing to the PB within ten (10) business days prior to the effectiveness of such changes.

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- 4.3 Policies and Training. COMPANY will maintain and enforce information and network policies and will conduct security awareness and training programs covering its policies and practices for all Personnel that will have access to PB Data. Upon request by PB, COMPANY will provide PB with information on violations of COMPANY's information and network policies, even if it does not constitute an Incident.
- 4.4 Access Controls. COMPANY will secure PB Data by complying with the following requirements:
- 4.4.1 COMPANY will assign a unique ID to each Personnel with computer access to PB Data.
  - 4.4.2 COMPANY will restrict access to PB Data to only Personnel with a "need-to-know."
  - 4.4.3 COMPANY will follow principle of least privilege allowing access to only the information and resources that are necessary under the terms of the Agreement.
  - 4.4.4 All COMPANY Personnel will have an individual account that authenticates that individual's access to PB Data. COMPANY will not allow sharing of accounts. Access controls and passwords must be configured in accordance with industry standards and best practices.
  - 4.4.5 COMPANY will regularly review, at least once every ninety (90) days, the list of Personnel and services with access to PB Data, and remove accounts that no longer require access.
  - 4.4.6 COMPANY will not use manufacturer-supplied defaults for system passwords and other security parameters on any operating systems, software or other systems that store or process PB Data. COMPANY will mandate and ensure the use of system-enforced "strong passwords" in accordance with the best practices (described below) on all systems hosting, storing, processing, or that have or control access to, PB Data and will require that all passwords and access credentials are kept confidential and not shared among personnel.
  - 4.4.7 Passwords must meet the following criteria:
    - 4.4.7.1 contain at least eight (8) characters;
    - 4.4.7.2 not match previous passwords, the user's login, or common name;
    - 4.4.7.3 must be changed whenever an account compromise is suspected or assumed; and
    - 4.4.7.4 are regularly replaced after no more than ninety (90) days.
  - 4.4.8 COMPANY will maintain and enforce "account lockout" by disabling accounts with access to PB Data when an account exceeds more than three (3) consecutive incorrect password attempts.
  - 4.4.9 COMPANY will regularly review access logs for signs of malicious behavior or unauthorized access.
  - 4.4.10 COMPANY will deploy an intrusion detection or prevention system (NIDS/NIPS) to generate, monitor and respond to alerts that could indicate an Incident.
- 4.5 Remote Access. COMPANY will ensure that any access from outside protected corporate or production environments to systems holding PB Data requires multi-factor authentication (e.g., requires at least two separate factors for identifying users).
- 4.6 Patch Management. COMPANY will patch all workstations and servers with all current operating system, database and application patches deployed in COMPANY's computing environment according to a schedule predicated on the criticality of the patch. COMPANY must perform appropriate steps to help ensure patches do not compromise the security of the information resources being patched. All emergency or critical rated patches must be applied as soon as possible according to provider's critical patch management policy and procedures.
- 4.7 Physical Security. To the extent COMPANY is operating a Data Center or utilizing a third party Data Center, COMPANY will comply with physical security controls outlined in one or more of the following industry standards: ISO 27001, SSAE 16 or ISAE 3402, or PCI-DSS.

### 5. Data Security

- 5.1 Transfer of Data. When Sensitive Information or PB Data is transferred between networks pursuant to the Agreement, stored (including on mobile devices/backups) and processed in a non-production environment, it will be encrypted as specified in Section 6 or secured on private networks. Personally identifiable information will be encrypted during transmission on any public network.
- 5.2 Expiration or Termination. Unless otherwise required by applicable law, upon the later to occur of either the date (i) of expiration or termination of the Agreement plus any Transition Services, (ii) when Sensitive Information and PB Data are no longer required for the purposes of the Agreement or (iii) at any time upon written request from PB, COMPANY will provide a full backup of all data to PB within seventy-two (72) hours. After verification that PB has received and restored the backup data, then COMPANY will (a) promptly remove all Sensitive Information and PB Data from COMPANY's environment and destroy it within a reasonable timeframe, but in no case longer than twenty one (21) days after the above date, (b) clean or destroy all media used to store Sensitive Information and PB Data using information security best practices based on the classification and sensitivity of the PB Data, and (c) upon written request from PB, provide PB with a written certification regarding such removal, destruction, and cleaning within thirty (30) days of such occurrence.
- 5.3 Destruction of Data: COMPANY will dispose of PB Data (including Sensitive Information) when information is deemed no longer necessary to preserve, or has exceeded the time/duration/age utilizing industry best practices for shredding of physical documents and wiping of electronic media (i.e. DoD 5220.22). All Sensitive Information must be rendered unreadable and unrecoverable regardless of the form (physical or electronic). If COMPANY cannot promptly return, delete or destroy Sensitive Information, COMPANY will protect such Sensitive Information in accordance with the Agreement and this Exhibit for so long as COMPANY retains such Sensitive Information. COMPANY will cause its hosting provider(s) to destroy any equipment containing PB Data that is damaged or non-functional. If COMPANY is required by law to retain archival copies of PB Data for tax or similar regulatory purposes, this archived PB Data must be stored in one of the

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following ways: (i) as a “cold” or offline (i.e., not available for immediate or interactive use) backup stored in a physically secure facility; or (ii) encrypted, where the system hosting or storing the encrypted file(s) does not have access to a copy of the key(s) used for encryption.

### 6. Cryptography

6.1 COMPANY will utilize Industry Standard Encryption Algorithms and Key Strengths to encrypt the following:

6.1.1 All Sensitive Information that is in electronic form while in transit over all public wired networks (i.e. Internet) and all wireless networks.

6.1.2 All PB Data and Restricted Information while In Storage in accordance with industry best practices.

6.2 Passwords will be hashed with industry standard algorithms as defined by OWASP (i.e. SHA256) with randomly generated “salt” added to the input string prior to encoding to ensure that the same password text chosen by different users will yield different encodings. The randomly generated salt should be at least as long as the output of the hash function.

6.3 Where encryption is utilized, COMPANY will maintain a key management process that includes appropriate access controls to limit access to private keys (both synchronous and asynchronous) and a key revocation process when COMPANY has reason to believe that encryption keys are compromised. Private keys must not be stored on the same media as the data they protect.

### 7. Vulnerability Management

7.1 COMPANY will run internal and external network vulnerability scans quarterly and after any material change in the network configuration (e.g., new system component installations, changes in network topology, firewall rule modifications, or product upgrades).

7.2 For all internet-facing applications that collect, transmit or display Sensitive Information, COMPANY agrees to conduct an application security assessment review to identify common security vulnerabilities as identified by industry-recognized organizations (i.e. OWASP Top 10 Vulnerabilities; CWE/SANS Top 25 vulnerabilities) annually or for all major releases, whichever occurs first. The scope of the security assessment will primarily focus on application security including a penetration test of the application, as well as a code review.

7.3 At a minimum, the security assessment will cover the OWASP Top 10 Vulnerabilities (<https://www.owasp.org>) and the following common security vulnerabilities:

- o Injection
- o Cross Site Scripting (XSS)
- o Broken Authentication and Session Management
- o Insecure Direct Object References
- o Cross Site Request Forgery (CSRF)
- o Security Misconfiguration
- o Insecure Cryptographic Storage
- o Failure to Restrict URL Access
- o Insufficient Transport Layer Protection
- o Unvalidated Redirects and Forwards
- o Clickjacking
- o Insufficient Authorization (TCv2)
- o Embedded 3rd-party content

7.4 For all mobile applications (i.e. running on Android, Blackberry, iOS, Windows Phone) that collect, transmit or display PB Data, COMPANY shall conduct an application security assessment review to identify and remediate industry-recognized vulnerabilities specific to mobile applications.

7.5 COMPANY should utilize a qualified third-party to conduct the application security assessments. COMPANY may conduct the security assessment review themselves, provided that COMPANY Personnel are sufficiently trained, follow industry standard best practices, and the assessment process is reviewed and approved by PB. Vulnerabilities identified and rated as high risk by COMPANY will be remediated within ninety (90) days of discovery.

### 8. Business Continuity and Disaster Recovery

8.1 COMPANY represents and warrants that it has a documented business continuity plan, which includes advance arrangements and procedures to access tracking data (including, but not limited to, proof of delivery data) at all times including during an event or occurrence that could suspend, delay, inhibit or prevent COMPANY’s performance under the Agreement.

8.2 If COMPANY performs a “recovery” (i.e., reverting to a backup) for the purpose of disaster recovery, COMPANY will have and maintain a process that ensures that all PB Data that is required to be deleted pursuant to this Exhibit will be re-deleted or overwritten from the recovered data in accordance with this Exhibit within twenty-four (24) hours after recovery occurs. If COMPANY performs a recovery for any purpose, no PB Data may be recovered to any third party system or network without PB’s prior written approval.

### 9. Data Storage

9.1 Except as expressly authorized under the Agreement, COMPANY (i) will isolate PB Data at all times (including in storage, processing or transmission) from COMPANY’s and any third party information; and (ii) will not Aggregate any PB Data, even if Anonymized.

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9.2 COMPANY shall establish and maintain appropriate network segmentation, including the use of virtual local area networks (VLANs) where appropriate, to restrict network access to systems storing PB Data. COMPANY will proxy all connections from public networks into the COMPANY's internal network using DMZ or equivalent. COMPANY will not allow direct connections from public networks into any network segment storing PB Data.

### 10. Access

10.1 Extranet. As applicable, PB may grant COMPANY access to PB Data via web portals or other non-public websites or extranet services on PB's or a third party's website or system (each, an "Extranet"). If PB permits COMPANY to access any PB Data using an Extranet, COMPANY must comply with the following requirements:

- 10.1.1 Permitted Purpose. COMPANY and its Personnel will access, collect, use, view, retrieve, download or store PB Data from the Extranet solely for the purposes of the Agreement.
- 10.1.2 Accounts. COMPANY will ensure that COMPANY Personnel use only the Extranet account(s) designated for each individual by PB and will require COMPANY Personnel to keep their access credentials confidential.
- 10.1.3 Systems. COMPANY will access the Extranet only through computing or processing systems or applications that are (i) running operating systems managed by COMPANY; and (ii) in compliance with this Exhibit, including Section 4.2. Portable devices shall use full disk encryption.
- 10.1.4 Restrictions. Except if approved in advance in a writing by PB, COMPANY will not download, mirror or permanently store any PB Data from any Extranet on any medium, including any machines, devices or servers.
- 10.1.5 Account Termination. COMPANY will terminate the account of each of COMPANY Personnel and notify PB no later than twenty-four (24) hours after any specific COMPANY Personnel, who has been authorized to access any Extranet, (a) no longer needs access to PB Data or (b) no longer qualifies as COMPANY Personnel.
- 10.1.6 Third Party Systems. COMPANY will give PB prior notice and obtain PB's prior written approval before it uses any third party system that stores or may otherwise have access to PB Data, unless a) the PB Data is encrypted in accordance with this Exhibit, and b) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the PB Data. If COMPANY uses any third party systems that store or otherwise may access unencrypted PB Data, COMPANY must perform a security review of the third party systems and their security controls and will provide PB periodic reporting about the third party system's security controls in the format requested by PB (e.g., SAS 70 or its successor report), or other recognized industry-standard report approved by PB).

### 11. Personal Data

- 11.1 COMPANY warrants and agrees to cooperate with and promptly assist PB, through appropriate organizational, technical, and physical measures, insofar as this is possible and at no charge to PB, in meeting its obligations to Data Subjects and regulatory authorities, including Data Protection Authorities.
- 11.2 COMPANY shall not disclose PB Personal Data to any third party in any circumstances other than in compliance with PB's processing instructions (and only to the extent permitted by the disclosure notice provided to the Data Subject at the time of collection of such Personal Data). To the extent legally permitted, COMPANY shall immediately notify PB in writing upon receipt of an order, demand, or document purporting to request, demand or compel the production of PB Personal Data to any third party. To the extent legally permitted, COMPANY shall not disclose PB Personal Data to the third party without providing PB at least twenty-four (24) hours' notice, so that PB may, at its own expense, exercise such rights as it may have under Applicable Laws and Regulations to prevent or limit such disclosure. Notwithstanding the foregoing, COMPANY will exercise commercially reasonable efforts to prevent and limit any such disclosure and to otherwise preserve the confidentiality of PB Personal Data; additionally, COMPANY will cooperate with PB with respect to any action taken pursuant to such order, demand, or other document request, including to obtain an appropriate protective order or other reliable assurance that confidential treatment will be accorded to PB Personal Data.
- 11.3 Where applicable, COMPANY represents and warrants that it has notified the relevant Data Protection Authorities of COMPANY's data processing activities and will provide PB with the registration number upon request. COMPANY further warrants that it will maintain this registration and where necessary renew it during the term of the applicable Ordering Document. Any changes to COMPANY's status in this respect shall be notified to PB immediately.

### 12. Operations

- 12.1 In the event COMPANY is assigned PB equipment for use (including, without limitation, laptop computer, desktop computer, thin client terminal, VPN token, mobile phone, tablet, or other equipment) and/or permitted remote access (e.g., VPN, direct connection, etc.) to any internal PB (or its client's) systems (including, without limitation, hardware, software, data, servers, personal computer or control devices, software or other systems directly owned by PB or by third parties in which PB has provisioned the use of through contractual agreement), services, or networks (collectively, "PB Systems"), Service Provider shall:
  - 12.1.1 Not connect to, access or use (nor attempt to do any of the foregoing) any PB Systems without the prior authorization of PB;
  - 12.1.2 Not enable bridging of any PB network (e.g., PB intranet, etc.) with any other network;
  - 12.1.3 Not use shared personal accounts;
  - 12.1.4 Not attempt to gain unauthorized access to any systems, infrastructure, or other user's account;
  - 12.1.5 Not store the PIN or password in the VPN client configuration when using two-factor authentication to the PB network; and
  - 12.1.6 Not physically store hardware-based authenticators for remote access with the device used to connect to the PB network when not in use.

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- 12.2 COMPANY shall be responsible for all assigned PB equipment issued or in their possession or control. Such equipment must be secured against removal or theft. COMPANY shall report to PB, within twenty-four (24) hours when such equipment is lost, stolen, or otherwise compromised. Information and classification of the information contained on the computer/computer equipment must be identified.
- 12.3 COMPANY shall return any assigned PB equipment when no longer required to complete the Services, if the Agreement is terminated, or immediately upon PB's request. PB equipment will be returned to PB within twenty-four (24) hours when COMPANY Personnel no longer require access. PB may take all action deemed appropriate to recover or protect its property.
- 12.4 If COMPANY is sending emails to PB customers or employees, appropriate email identity solutions, including but not limited to DKIM, SPF, and DMARC, will be utilized. If PB utilizes PB-owned (or a PB customer owned) domain names to send emails, COMPANY will adhere to the PB Email Security requirements, provided upon request.
13. **Hub Operations.** If PB provides COMPANY with an "Advanced Search App" that enables COMPANY Personnel and agents at the COMPANY parcel processing hub to identify unknown parcels, the Advanced Search App will store PB user order information for a limited number of days in an unencrypted format, and will be published to an unencrypted in-memory cache. COMPANY shall limit order information that is stored and published to that information which is necessary to identify a parcel and in no event shall such information include Restricted Information. Users of the Advanced Search App will be required to furnish application security credentials to utilize the Advanced Search App, and access will be limited to only certain IP addresses.
14. **Survival Rights.** These terms and conditions in this Exhibit shall survive as long as COMPANY and/or its Personnel retains any PB Data.