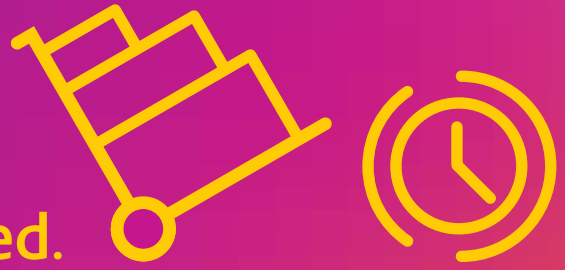
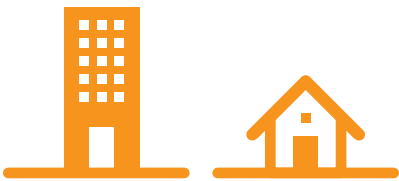


5 things

that will delay your package, **guaranteed.**



Gain efficiencies by improving how you send documents and packages.



01. You don't know the exact address.

Look up the proper USPS® address for the most efficient processing. Address validation software can help.



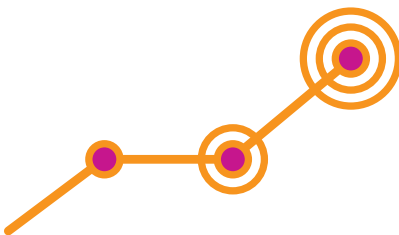
02. You don't have the right ZIP code™.

This makes the sorting process faster and easier. For additional speed, add the four-digit extension to the ZIP code.



03. Your label quality is poor.

Delivery can be delayed if the label is hard to read. Double check that the ink is clear and bold. It's always better to print a label than to hand-write an address.



04. You didn't track your package every step of the way.

Use sending software that compares shipping pricing and arrival options and allows you to track packages from pickup to final delivery.



05. You dropped off at the wrong place or time.

Always confirm when and where your packages will be picked up. Consider ordering pickup as a more reliable, convenient option.

To learn about
best shipping practices,
visit us online at:
pitneybowes.com/us/shipping-simplified

