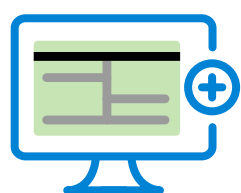


Go digital for greater efficiency.

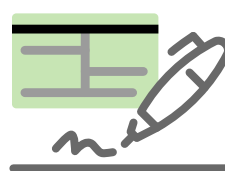
Switching to USPS® Certified Mail® with Electronic Return Receipt (ERR) saves money and time, while reducing compliance and data security risks.

Digital route



VS.

Traditional route



Select recipient from address book or type in address.

Choose mail package type, correct postage is then calculated and applied.

Information is automatically transmitted to the USPS.



Print and send envelope.



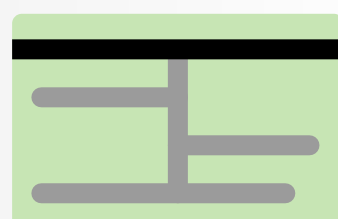
Receive delivery information and signature from the USPS.

Electronic Return Receipts available for print or electronic storage.

Lookup electronic receipts by recipient name, date range or Certified number.

- Write recipient name, address and return address on envelope.
- Write recipient name, address and return address on green card.
- Fill out required boxes on green card.
- Remove small sticker with Certified number from the Certified label and apply to box #2 on the green card.
- Affix Certified barcode label to the top of envelope.
- Attach green card to the back of envelope.
- Manually calculate and apply postage to envelope.
- If using USPS firm mailing book, rewrite recipient name, address and Certified number in mail book.
- Send envelope.
- Manually research delivery status of mail piece via the USPS website.
- Wait to receive signed green card back from post office.
- Manually record, scan or file green card.

10+
minutes



to manage a 100% compliant USPS Certified mail piece with a green card.

Electronic Return Receipts save time and money.

\$1.74
per piece savings

Closed-loop consistent process and simplified reporting



Almost
40%
more efficient than manual method.

Easy storage and retrieval with immediate proof of delivery



Low
compliance errors and data security risk

Improve your Certified Mail process with PitneyShip® and Electronic Return Receipt.

Take command of your shipping and mailing with applications built on the Pitney Bowes Shipping 360® Platform.

For more information, visit us online at pitneybowes.com