

October 12, 2025

Sent via email to: tracey.keyes@pb.com

Tracey Keyes
Pitney Bowes Inc
3001 Summer Street
Stamford CT 6926

Re: Office Supplies and Equipment
BuyBoard Contract 755-24

The Local Government Purchasing Cooperative (BuyBoard) awarded your company a contract under Office Supplies and Equipment, Contract 755-24 effective December 1, 2024 through November 30, 2025, with two possible one-year renewals. At this time the BuyBoard is renewing your contract through November 30, 2026.

All discounts, terms, and conditions of your contract will remain the same. If you agree to this renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me via email at contractadmin@buyboard.com prior to the start of the renewal term.

Reminder: Once a BuyBoard contract is awarded, vendors must generate a minimum of \$15,000 annually or they may not be offered a contract renewal.

If you have questions or comments concerning this renewal, please contact me as soon as possible at contractadmin@buyboard.com. We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,

Jim Tulberg

Jim Tulberg
Contract Administrator

1st renewal v.02.13.2020