



Certification of By/For Compliance

Pitney Bowes Presort Services' ("PBPS") Client, _____, is the Mail Owner OR acting as the Mailing Agent on behalf of the Mail Owner, ("Mailing Agent/Mail Owner") and desires to submit its mail to PBPS for processing. The undersigned authorized representative of the Mailing Agent/Mail Owner hereby acknowledges that all mail submitted:

- Must meet the United States Postal Service ("USPS") Full-Service By/For Requirements in order to qualify for First-Class Mail™ or for Standard Mail® Full-Service discount. The By/For Requirement states that Mail Owner identification is required for all pieces in a Full-Service mailing, except when a Mail Owner contributed fewer than 5,000 pieces to the mailing. Non-Profit Mail Owners must be identified regardless of volume. For more information, please see the USPS ["Identifying Mail Owner and Mail Preparer in Full-Service Electronic Documentation."](#)

Mailing Agent/Mail Owner hereby certifies that it will meet the USPS requirement for By/For using the following method(s) in its preparation of the mail:

Are you a Non-Profit Mailer? Yes No

CHECK ALL THAT APPLY

Mail Owner Only – PBPS uses Client MID in eDoc

Mail Class: First-Class™ Letters First-Class™ Flats Standard Mail® Letters Standard Mail® Flats

Mail Owner MID in pre-printed IMb

Mail Class: First-Class™ Letters First-Class™ Flats Standard Mail® Letters Standard Mail® Flats

Mail Separated by Mail Owner per job

Mail Class: First-Class™ Letters First-Class™ Flats Standard Mail® Letters Standard Mail® Flats

FTP File Based Method

Mail Class: First-Class™ Letters First-Class™ Flats Standard Mail® Letters Standard Mail® Flats

Combined submission includes only Mail Owners of Less than 5,000 pieces each

Mail Class: First-Class™ Letters First-Class™ Flats Standard Mail® Letters Standard Mail® Flats

Mailing Agent/Mail Owner agrees to submit an updated Certification of By/For Compliance to PBPS, if any information provided on this form changes.

Mailing Agent's/Mail Owner's Name (Client Company): _____

Signature: _____ Date: _____

Printed Name of Signer: _____ Title: _____