

Office of State Procurement  
State of Louisiana  
Division of Administration

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

**EMERGENCY EXTENSION NOTIFICATION**

September 22, 2021

Ms. Denise Beychok - Denise.Beychok@pb.com  
Pitney Bowes Inc.  
3006 Rue D Orleans  
Baton Rouge, LA 70801

**RE: Pitney Bowes Brand Mailing Equipment – Statewide Contract  
Contract Number: 4400011467 T-Number: 90407  
Emergency Contract Extension**

Dear Ms. Beychok:

This is official notification that the Office of State Procurement (OSP), has accepted the option for an emergency extension of the above referenced contract. The emergency extension of this contract is to be at the original terms, conditions, and prices and shall be effective from **October 1, 2021** to **December 31, 2021**.

Enclosed is a copy of the extended contract. If you have any questions concerning the above referenced file, please contact me by phone at (225) 342-5427 or email at [Alana.Clark@la.gov](mailto:Alana.Clark@la.gov)

Sincerely,



Alana Clark

State Procurement Analyst

Enclosure