

DM100 (P720) Series

New Telephone Number Update instructions

With improvements to our IT infrastructure, a change is required to the telephone number used by your Pitney Bowes postage meter. It is important that the telephone number is changed immediately to avoid any disruption to your operations.

The postage meter uses the telephone number to connect to our Pitney Bowes servers to download postage, software updates and postage rates.

Please follow the simple steps below to update your meter.

1. Press the **Options** key.
2. Press the **Page Down** arrow key to scroll through the menu and select "**Connect-Data Centre**"
3. Select "**Phone Parameters**"
4. Select "**Change PbP Number**"
5. Press the **Yes/Enter** key to continue.
6. If **08719 480102** is already present select **OK** or press the **Yes/Enter** key. If there is any other number, press the **No** key to clear the number and key in the new phone number **08719 480102**. Select **OK** or press the **Yes/Enter** key.
7. Press the **Page Down** arrow key and select "**Change Local Number**"
8. Press the **Yes/Enter** key to continue.
9. If **08719 480102** is already present select **OK** or press the **Yes/Enter** key. If there is any other number, press the **No** key to clear the number and key in the new phone number **08719 480102**. Select **OK** or press the **Yes/Enter** key.
10. Press the **Home** key.
11. Once you have saved the new telephone number, **power down your meter** by removing the power cord for 10 seconds and restart.
12. Check your connection by completing a balance enquiry. To do this press the **Add Postage** key and select "**Check PbP Balance**"
13. When the balance is displayed on screen, press the **No** key and follow any prompts to return to the home screen.

For additional assistance, visit www.pitneybowes.com/uk/support.

