


Rental Tax Invoice (Lease) Example



Pitney Bowes Australia Pty Ltd
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 Macquarie Park NSW 2113
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PO Box 305
 North Ryde BC NSW 1670

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 E pbleasing.au@pb.com

Rental Tax Invoice

Jennifer Greene
 Bells & Whistles Inc
 24 New Hampshire Street
 Willington WA 1234

1 Invoice Date: 20 May 2022
 Customer No. 0008123456
 Invoice No. 1101234
 Due Date: 20 May 2022

1. Invoice details are listed here.

2 Equipment Details

Contract No: 001-0012345-001
 Location: 24 New Hampshire Street
 Serial Number: 3101234
 Description: DM400 inc 5kg scale

2. Equipment details of all items attached to the contract.

3 This Invoice

For the Month Commencing 20 May 2022

Period	Amount	GST	Total
Monthly Rental	285.00	28.50	313.50
Total			\$313.50

3. Charges relating to this invoice will be shown here.

4 Overdue Invoices

Invoice N.	Due Date	Amount	GST	Total
1101231	09/20/2021	325.00	32.50	357.50
1101232	04/20/2022	285.00	28.50	313.50
1101232	11/20/2021	285.00	28.50	313.50
1101234	12/20/2021	285.00	28.50	313.50
1101235	01/20/2022	285.00	28.50	313.50
1101236	02/20/2022	285.00	28.50	313.50
1101237	03/20/2022	285.00	28.50	313.50
1101238	10/20/2021	285.00	28.50	313.50
Late Charges*		0.00	0.00	0.00
Total Overdue				\$2,552.00

*Late charges commence from the day after your payment due date, calculated at the rate of two percent (2%) per month based on your daily balance.


Total Outstanding Balance (Including this invoice) **\$2,865.50**

4. The total outstanding balance on the account including this invoice and any previously unpaid invoices.

5 Paying your invoice

Direct Debit
 Enables your payments to be processed automatically. Set up or update your account for direct debit on our website pitneybowes.com/au/direct-debit

Electronic Funds Transfer
 Bank Citibank
 BSB 242 000
 Account No. 234752022
 Please quote Invoice No(s) as reference.
 Email your remittance to remittance.anz@pb.com
Credit Card
 Make a one-time payment on our website pitneybowes.com/au/rentalpayment



Shop online for genuine inks, office and shipping supplies.
pitneybowesdirect.com.au

5. Payment details specific to this invoice. Payment details may vary by bill type.

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