



Lease Invoice

Description of Invoice Type



To access Your Account go to pitneybowes.com/signin

- Make a payment
- View billing history and account balances
- Update account information
- Sign up for Autopay - no more late fees
- Sign up for Paperless Billing
- For account support, call 844-256-6444

Account Number	0012345678
Invoice Number	1122334455
Billing Period	Mar 30 2022 to Jun 29 2022
Invoice Date	Jan 30 2022
Purchase Order	P0052407
AMOUNT DUE Mar 30 2022	\$96.25

Invoice details are listed here.

**** IMPORTANT INFORMATION **** Pitney Bowes has changed the address where you send your payments For further information on how this will affect the way you pay your bill go to pb.com/bankchange

Important messages from Pitney Bowes are displayed here.

SUMMARY OF YOUR CHARGES	TOTALS
Contract # 0011111111 0032165489 Company Name, 8912 Adams Ave, Lisle, IL 60537	\$29.40
Contract# 0022222222 0012345678 Company Name, 123 Main Street, Appleton, WI 54957	\$29.40
Contract # 0033333333 0032165489 Company Name, 456 American Dr, Shelton, CT 06487	\$29.40
State tax	\$5.25
County tax	\$1.11
District tax	\$1.69
AMOUNT DUE	\$96.25

See reverse side for invoice details

This section will display a summary of charges if you have more than 1 contract.

An invoice for a single contract will display all the details of the charges in this section.

To pay by mail, complete and send the coupon below. Please allow 7-10 business days for mail and processing time.

Page 1 of 4 DUNS 83-178-3217, TAX ID 20-1344287 V Tear off here ??SEQ??? ACS

Pitney Bowes
2225 American Drive
Neenah, WI 54956-1005

Pitney Bowes payment coupon
If you've chosen to pay by mail, please include this payment coupon with your payment.

Account #: 0012345678
Invoice date: Jan 30, 2022
Payment amount due: \$96.25

Invoice #: 1122334455
Due date: Mar 30, 2022

210000167368802310530289860000962502

0012345678

PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
PO BOX 981022
BOSTON MA 02298-1022

Company Name
2225 AMERICAN DR
NEENAH WI 54956-1005

Change of address/contact information?
Please update at pitneybowes.com/us/support/addresschange

The payee name and address are provided on the invoice payment coupon. Include the payment coupon when paying by check.



Account Number: 0012345678 Invoice number: 1122334455 Invoice Date: Jan 30 2022 Page 2 of 4

DETAILS OF YOUR CHARGES

Contract # 0011111111	Billing period: 03/30/2022 - 06/29/2022	Totals
Location account: 0032165489 Location: Company Name, 8912 Adams Ave, Lisle, IL 60537		
Description		Total
SendPro Web Add-On		\$29.40
	State tax	\$1.76
	County tax	\$0.37
	District tax	\$0.15
Contract # 0011111111 Total		\$31.68

The details of the charges for each contract listed in the summary on page 1 will be broken down on the remaining pages of the invoice.

a The start of each section displays the contract number.

b If you have multiple sites under 1 contract they will be broken out in sub-sections. The start of each sub-section displays the Location Account.

Contract # 0022222222	Billing period: 03/30/2022 - 06/29/2022	
Location account: 0012345678 Location: Company Name, 123 Main Street, Appleton, WI 54957		
Description		Total
SendPro Web Add-On		\$29.40
	State tax	\$1.74
	County tax	\$0.37
	District tax	\$0.90
Contract# 0022222222 Total		\$32.41

Contract # 0033333333	Billing period: 03/30/2022 - 06/29/2022	
Location account: 0032165489 Location: Company Name, 456 American Dr, Shelton, CT 06487		
Description		Total
SendPro Web Add-On		\$29.40