

SendSuite® Live Reports

White Paper

Purpose

This White Paper summarizes the standard reports available in SendSuite Live. Report examples are also provided. Note that reports can be run by Administrator users only.

Carrier Performance (CPA) Reports

CPA reports detail the results of package tracking requests and highlight when packages miss their delivery expectations.

Report Type	Description
CPA Detail Report	<ul style="list-style-type: none">• This report will rely upon tracking results obtained by the application in order to display the actual delivery date.• The selection criteria for this report are ship date and carrier.• The report is sorted by carrier.
CPA Summary Report	<ul style="list-style-type: none">• The selection criterion for this report is date and carrier.
Delivery Variance Report	<ul style="list-style-type: none">• The selection criterion for this report is date.• This report lists the difference between actual delivery date and scheduled delivery date.• This report is sorted by service, carrier and date.
Delivery Status Report	<ul style="list-style-type: none">• This report details the delivery status by date.
Delivery Status Summary Report	<ul style="list-style-type: none">• This report summarizes the delivery status by date.• This report relies on tracking results obtained by the application in order to display the actual delivery date.

Accounting/Meter Reports

SendSuite Live produces reports that summarize data queried from the postal meter, or summarize all shipping data by account. Meter reports are only needed in SendSuite Live.

Report Type	Description
Meter Detail Report	<ul style="list-style-type: none">The selection criterion for this report is shipper.This report summarizes data queried from each meter sorted by shipper (location).
Meter Funds Report	<ul style="list-style-type: none">The selection criterion for this report is shipper.This report summarizes data queried from each meter sorted by shipper (location).
Meter Funds Report	<ul style="list-style-type: none">The selection criterion for this report is shipper.This report summarizes data queried from each meter sorted by shipper (location).
Transaction by Account Summary Report	<ul style="list-style-type: none">This report summarizes all selected shipments by Shipper ID and account and shows the pieces, percentage of pieces, average cost, and total cost for each Carrier and Service combination.By default, the report will run for all carriers and all users.
Account Summary Report	<ul style="list-style-type: none">The Account Summary report shows, for the selected date range, carrier and user, a summary of the selected shipment's total pieces, average cost, and total cost by each shipper. You can also view the lowest level of accounting specified on each shipment.This report summarizes all shipping data by account. By default, the report will run for all carriers and all users.

Report Examples - Carrier Performance (CPA) Reports

Carrier Activity

Date Range: 5/1/2011 to 7/15/2011		Carrier Activity Management				Report Date: 7/15
Shipper	Consignee	BOL Number	PROWaybill #	FreightCost	Weight	TotalCost
Ship Date: Carrier: Shipment ID: 31						
Test Location				\$0.00		\$0.00
Shipment ID: 32						
Test Location				\$0.00		\$0.00
Shipment ID: 33						
Test Location				\$0.00		\$0.00
Shipment ID: 34						
Test Location				\$0.00		\$0.00
Shipment ID: 35						
Test Location	Offline spend			\$0.00		\$0.00
Carrier Totals:				\$0.00		\$0.00
Date Totals:				\$0.00		\$0.00
Ship Date: 3/21/2011 Carrier: UPS Server						
Shipment ID: 2						
Test Location	Test Company		1Z1234560325800065	\$5.40	1	\$5.40
Shipment ID: 3						
Test Location	Test Company		1Z1234560325800127	\$5.40	1	\$5.40
Shipment ID: 4						
Test Location	Test Company		1Z1234560325800136	\$5.40	1	\$5.40
Shipment ID: 5						
Test Location	Test Company		1Z1234560325800145	\$5.40	1	\$5.40
Shipment ID: 6						
Test Location	Test Company		1Z1234560325800154	\$5.40	1	\$5.40
Shipment ID: 7						

Carrier Performance Analysis Detail Report

Carrier Performance Analysis Detail Report Management

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Run Date: 7/15/2011

Carrier: FedEx		Charges		Actual Del		Status		Consignee	
Tracking NR	Bill NR	Service	Weight	Base	Total	Ship Date	Date	Status	Consignee
900266215007604		FedEx Ground®	1	\$6.12	\$6.49	06/01/2011		Processed	Two-Seater Bikes
900266215007611		FedEx Ground®	1	\$6.12	\$6.49	06/01/2011		Processed	Two-Seater Bikes
FedEx Totals				\$12.24	\$12.98				
Carrier: UPS									
Tracking NR	Bill NR	Service	Weight	Base	Total	Ship Date	Actual Del Date	Status	Consignee
1Z1234560325801019		UPS Ground	1	\$6.12	\$6.12	06/01/2011		Processed	Two-Seater Bikes
1Z1234560225801020		UPS 2nd Day Air®	1	\$17.15	\$17.15	06/01/2011		Processed	Chic Department Sto
1Z1234560225801039		UPS 2nd Day Air®	1	\$17.15	\$17.15	06/01/2011		Processed	Chic Department Sto
1Z1234561225801047		UPS 3 Day Select®	1	\$12.60	\$12.60	06/01/2011		Processed	Two-Seater Bikes
1Z1234561225801056		UPS 3 Day Select®	1	\$12.60	\$12.60	06/01/2011		Processed	Two-Seater Bikes
1Z1234561225801065		UPS 3 Day Select®	1	\$12.60	\$12.60	06/01/2011		Processed	Two-Seater Bikes
1Z1234560325801073		UPS Ground	1	\$6.12	\$6.12	06/01/2011		Processed	Two-Seater Bikes
1Z1234561225801083		UPS 3 Day Select®	1	\$12.60	\$12.60	06/01/2011		Processed	Two-Seater Bikes
1Z1234560225801093		UPS 2nd Day Air®	150	\$488.30	\$496.30	06/01/2011		Processed	Wheel Gallery
1Z1234561225801109		UPS 3 Day Select®	75	\$165.35	\$173.35	06/01/2011		Processed	Test Company
1Z1234560325801117		UPS Ground	150	\$92.65	\$100.65	06/01/2011		Processed	Test Company
1Z1234561325801125		UPS Next Day Air Saver®	2	\$24.50	\$24.50	06/01/2011		Processed	Test Company
1Z1234560325801135		UPS Ground	1	\$6.12	\$6.12	06/01/2011		Processed	Two-Seater Bikes
1Z1234561225801145		UPS 3 Day Select®	1	\$12.60	\$12.60	06/01/2011		Processed	Two-Seater Bikes
1Z1234560325801153		UPS Ground	75	\$49.63	\$57.63	06/01/2011		Processed	Test Company

Carrier Performance Analysis Summary Report

Carrier Performance Analysis Summary Report
Management

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Run Date: 7/15/2011

Service Type	Delivered Late: No Audit		Delivered Late: Audit		Delivered On Time		Not Delivered		Total	
	Count	Charges	Count	Charges	Count	Charges	Count	Charges	Count	Charges
FedEx Ground®	0	\$0.00	0	\$0.00	2	\$12.98	0	\$0.00	2	\$12.98
First-Class Mail®	0	\$0.00	0	\$0.00	1	\$2.41	0	\$0.00	1	\$2.41
Priority Mail	0	\$0.00	0	\$0.00	3	\$45.19	0	\$0.00	3	\$45.19
UPS 2nd Day Air®	0	\$0.00	0	\$0.00	5	\$598.05	0	\$0.00	5	\$598.05
UPS 3 Day Select®	0	\$0.00	0	\$0.00	9	\$313.15	0	\$0.00	9	\$313.15
UPS Ground	0	\$0.00	0	\$0.00	8	\$199.91	0	\$0.00	8	\$199.91
UPS Next Day Air Saver®	0	\$0.00	0	\$0.00	2	\$178.85	0	\$0.00	2	\$178.85
Totals	0	\$0.00	0	\$0.00	30	\$1,350.54	0	\$0.00	30	\$1,350.54

Delivery Variance

Delivery Variance Management

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Run Date: 7/15/2011

SHIP DATE:

CARRIER: FedEx

SERVICE: FedEx Ground®

<u>Bill Number</u>	<u>Destination Zip</u>	<u>Scheduled Delivery Date</u>	<u>Actual Delivery Date</u>	<u>Difference</u>
900266215007604	75024			
900266215007611	75024			

SERVICE TOTALS

CARRIER TOTALS

CARRIER: UPS

SERVICE: UPS 2nd Day Air®

<u>Bill Number</u>	<u>Destination Zip</u>	<u>Scheduled Delivery Date</u>	<u>Actual Delivery Date</u>	<u>Difference</u>
1Z1234560225801020	75061			
1Z1234560225801039	75061			
1Z1234560225801093	94404			
1Z1234560225801226	75074			
1Z1234560225801235	75074			

SERVICE TOTALS

SERVICE: UPS 3 Day Select®

<u>Bill Number</u>	<u>Destination Zip</u>	<u>Scheduled Delivery Date</u>	<u>Actual Delivery Date</u>	<u>Difference</u>
1Z1234561225801047	75024			
1Z1234561225801056	75024			
1Z1234561225801065	75024			
1Z1234561225801063	75024			
1Z1234561225801109	90210			
1Z1234561225801145	75024			

Report Examples - Accounting/Meter Reports

Meter Detail Report

Meter Detail Report											
Shipper ID: SendSuite Live Review S											
Shipper: SendSuite Live Review Serv											
Test Location											
9 Cynthia Lane											
Sterling											
MA 01564											
US											
Meter Name	Serial Number	SMI Version	Firmware Version	Model Number	Last Access Date	Low Funds Alert Type	Low Funds	Postage Remaining	Total Spend	Control Sum	
Connect	4896940	2.26.0059.00	2.26.0059.00	Connect		On Startup	\$0.00	\$5,759.99	\$165,314.01		
Connect	4896971	2.26.0059.00	2.26.0059.00	Connect		On Startup	\$0.00	\$456.61	\$361.39		
Shipper Totals:											
								\$6,216.60	\$165,675.40		
Grand Totals:											
								\$6,216.60	\$165,675.40		

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Report Date: 7/12/2011:

Meter Funds Report

Meter Funds Report

Shipper ID: SendSuite Live Revie

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Report Date: 7/12/2011

Shipper SendSuite Live Review Server U
Test Location
9 Cynthia Lane

Sterling
MA 01564
US

Meter Name	Serial Number	Postage Remaining	Postage Spent	Low Funds
Connect	4896940	\$5,759.99	\$165,314.01	\$0.00
Connect	4896971	\$456.61	\$361.39	\$0.00
Shipper Totals:		\$6,216.60	\$165,675.40	
Grand Totals:		\$6,216.60	\$165,675.40	

Transaction by Account Summary

Transactions by Account Summary

Actual Ship Date: 04/01/2011 - 07/12/2011
Shipper: SendSuite Live Review Server User
Carrier: UPS

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Report Date: 7/12/2011

Shipper: SendSuite Live Review Se

Test Location
9 Cynthia Lane

Sterling
MA 01564
US

Account Set ID:Development

Account Code: DEV Path: \ Technical Department

Carrier	Service	Pieces	% Pieces	Avg. Cost	Total Cost
UPS	UPS 2nd Day Air®	1	100.00	\$17.15	\$17.15
UPS	UPS Ground	4	133.33	\$7.44	\$22.32
UPS	UPS Worldwide Express SM	1	100.00	\$179.70	\$179.70
UPS	UPS Next Day Air Saver®	1	100.00	\$40.25	\$40.25
		7		\$244.54	\$259.42

Account Set ID:Technical Departme

Account Code: TEC Path: \

Carrier	Service	Pieces	% Pieces	Avg. Cost	Total Cost
UPS	UPS Next Day Air®	1	100.00	\$45.45	\$45.45
UPS	UPS 2nd Day Air®	1	100.00	\$17.15	\$17.15
UPS	UPS Ground	3	100.00	\$6.12	\$18.36
		5		\$68.72	\$60.96
Shipper Totals (SendSuite Live Rev)		12		\$313.26	\$340.38

Account Summary Report

Account Summary

Actual Ship Date: 04/01/2011 - 07/12/2011

Shipper: SendSuite Live Review Server User

Carrier: UPS

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Report Date: 7/12/2011

Shipper: SendSuite Live Review S

Carrier: UPS

<u>Account</u>	<u>Code</u>	<u>Path</u>	<u>Pieces</u>	<u>Avg. Cost</u>	<u>Total Cost</u>
Technical Department	TEC	\	1	\$45.45	\$45.45
Technical Department	TEC	\	1	\$17.15	\$17.15
Technical Department	TEC	\	3	\$6.12	\$18.36
Development	DEV	\ Technical Department	1	\$17.15	\$17.15
Development	DEV	\ Technical Department	4	\$7.44	\$22.32
Development	DEV	\ Technical Department	1	\$179.70	\$179.70
Development	DEV	\ Technical Department	1	\$40.25	\$40.25
			12	\$313.26	\$340.38
Grand Totals:			12	\$313.26	\$340.38



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